



## **Funding rules and rates of individual support amounts (scholarships) for mobility of ICU students for studies abroad (SMS) within the project 2024-1-PL01-KA131HED000197751 of the Erasmus+ student mobility programme in the academic year 2024/25 and 2025/26.**

1. The funding rules and the rates of individual support (grant/scholarship) apply to students of the University of Maria Curie-Skłodowska (UMCS) at any level of study, including doctoral students (with the exception of postgraduate students).
2. Funds received from the National Agency of the Programme (hereinafter referred to as NA) are allocated for the payment of individual support (scholarship) for outgoing UMCS students and doctoral students on the basis of an agreement between the beneficiary - UMCS student/doctoral student and the Rector or ViceRector responsible for the Erasmus+ Programme (hereinafter referred to as Erasmus+ Programme ) legally representing the University.
3. The amount of individual support (scholarship) granted for mobility for long-term studies depends on: the fixed monthly rate of individual support, the country where the student/doctoral student is studying, the length of mobility at a foreign institution. The amount of allocated individual support (scholarship) in the case of short-term study visits depends on: the fixed daily rate of individual support and the length of the period of physical mobility at a foreign institution. It is not possible to increase the scholarship rates in relation to the amount(s) announced by the National Agency
4. At the stage of assigning individual support, the Erasmus + Programme Office determines the length of the planned stay for long-term studies on the basis of an invitation/confirmation from the host institution and the calculation of the number of full months and additional days in the case of an incomplete last month, to which the student/doctoral student is entitled in accordance with the rules of the Erasmus Programme+ as a period of long-term mobility, within the range from a minimum of 2 full months to a maximum of 12 months. For short-term studies, on the other hand, the length of mobility planned is determined on the basis of an invitation/confirmation from the host institution and a calculation of the number of days to which the student/doctoral student is entitled as a period of short-term mobility for studies ranging from a minimum of 5 days to a maximum of 30 days of physical mobility.
5. Students and doctoral students going abroad to pursue studies under the Erasmus programme+ who, due to their difficult material situation, are entitled to receive a social grant at UMCS (in the semester preceding their departure) or due to their disability, are entitled to qualify as participants - "persons with fewer opportunities" and, in accordance with the rules in force at UMCS, to receive increased financial support for the period of their stay abroad accepted by UMCS.
- 6 The rates of monthly individual support (scholarship) for long-term studies are:

| <b>Programme countries belonging to the group:</b>                                                                                                                                                                                                                                                                                         | <b>Monthly rate for projects accepted in the 2024 competition</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Group 1:</b> Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Italy, Liechtenstein, Luxembourg, the Netherlands, Norway, Sweden and the countries not associated with the programme from regions 13 and 14, i.e. Andorra, Monaco, San Marino, Vatican City and Switzerland, the United Kingdom, the Faroe Islands | <b>EUR 670.00</b>                                                 |
| <b>Group 2:</b> Cyprus, Czech Republic, Estonia, Greece, Spain, Latvia, Malta, Portugal, Slovakia, Slovenia                                                                                                                                                                                                                                | <b>EUR 670.00</b>                                                 |
| <b>Group 3:</b> Bulgaria, Croatia, Lithuania, Macedonia North, Poland, Romania, Serbia, Turkey, Hungary<br>Group 3 - Bulgaria, Croatia, Lithuania, Macedonia North, Poland, Romania, Serbia, Turkey, Hungary                                                                                                                               | <b>EUR 600.00</b>                                                 |
| For mobility projects involving Third Countries not associated to the Erasmus+ programme                                                                                                                                                                                                                                                   | Monthly rate for projects accepted in the 2024 competition        |
| For students going to the Partner Countries of the Regions: 1- 12                                                                                                                                                                                                                                                                          | <b>EUR 700.00</b>                                                 |
| For students coming from the partner countries of the Regions: 1-12                                                                                                                                                                                                                                                                        | <b>EUR 800.00</b>                                                 |

6. The rates of monthly individual support (scholarship) for long-term studies are:
7. A long-term mobility participant who meets the criteria included in the definition of "people with fewer opportunities" shall receive a top-up of EUR 250 per month for individual support for participants with fewer opportunities. Participants with fewer opportunities be participants with zero Erasmus+ funding.
8. The rates of daily individual support (scholarship) for short-term studies are:

| <b>for Programme countries:</b>     | <b>Daily scholarship:</b> |
|-------------------------------------|---------------------------|
| For mobilities of <b>5-14 days</b>  | <b>EUR 79.00</b>          |
| For mobilities of <b>15-30 days</b> | <b>EUR 56.00</b>          |

9. A short-term study mobility participant who meets the definition of "persons with fewer opportunities" receive a subsidy for individual support of EUR 100 for a mobility period of 5 to 14 days and EUR 150 from 15 to 30 days.
10. Participants in all types of mobility will additionally receive a lump sum for travel costs. The amount of the lump sum depends on the distance the participant has to cover from the place of departure (address of the seat of the sending University - UMCS) to the place of mobility (address of the seat of the host University). The amount of the lump sum for travel



costs will be increased in the case of fulfilling the "green travel" requirements (i.e. travel using low-emission means of transport such as e.g. bus, train or car sharing for at least 2 participants of mobility). For journeys of up to 499 km, participants should use low-emission means of transport - so-called 'green travel'. The flat-rate subsidy for travel costs is calculated according to the so-called Distance Calculator developed by the European Commission applicable to the Erasmus+ Programme, available at: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

11. Rates of flat-rate subsidy for travel by standard means of transport or for travel so-called "green travel" are:

| <b>Journey distance (according to the calculator distances measured to one side)</b> | <b>Amount of lump sum funding for the participant's outward and return travel (standard means of transport)</b> | <b>Amount of lump sum funding for travel of participant with "green travel" requirement fulfilled</b> |
|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| From 10 km - 99 km                                                                   | 28 EUR                                                                                                          | 56 EUR                                                                                                |
| From 100 km - 499 km                                                                 | 211 EUR                                                                                                         | 285 EUR                                                                                               |
| From 500 km - 1999 km                                                                | 309 EUR                                                                                                         | 417 EUR                                                                                               |
| From 2000 km - 2999 km                                                               | 395 EUR                                                                                                         | 535 EUR                                                                                               |
| From 3000 km - 3999 km                                                               | 580 EUR                                                                                                         | 785 EUR                                                                                               |
| From 4,000 km - 7,999 km                                                             | 1188 EUR                                                                                                        | 1188 EUR                                                                                              |
| 8,000 km or more                                                                     | 1735 EUR                                                                                                        | 1735 EUR                                                                                              |

12. Where necessary, students travelling by standard means of transport will be granted individual support for subsistence costs for a maximum of 2 days (return trip) at their own rate, provided that the travel takes place on days other than the beginning and the end of the study period and immediately before and after the end of the mobility. Students travelling by sustainable (low-carbon) means of transport - "green travel" - will be granted individual support for subsistence costs for a maximum of 6 days (round trip) at their own rate, provided that the travel takes place on days other than the beginning and the end of the study period and immediately before and after the end of the mobility
13. The number of days for additional individual support for "green travel" depends on the number of kilometres of distance indicated by the "Distance Calculator" instrument of the Erasmus+ Programme between the participant's place of departure (not located further than Lublin - the seat of UMCS) and the destination of the mobility according to the rules below:
- up to 400 km - without additional individual support for days on the road
  - 401 km - 1,000 km one way - additional maximum 2 days of individual support for the journey: there -1 day and back -1 day,
  - from 1001 km to 3000 km one way - an additional maximum of 4 days of individual support per trip: there -2 days and back -2 days
  - more than 3,000 km one way - additional maximum 6 days of individual support for the journey: there - 3 days and back - 3 days.
14. Students with disabilities may apply to their National Agency via the Erasmus Office for additional funding - so called "support for inclusion" - if the funding they receive under the allocated amounts in the form of individual support and a top-up payment for people with fewer opportunities in accordance with the applicable rules is insufficient for them to complete their mobility. Such a request must be submitted no later than six weeks before the start of the mobility. Reimbursement of costs incurred in connection with the inclusion support will be made on the basis of financial evidence (e.g. bills, invoices) provided by the Participant confirming that additional costs have been incurred.
15. Individual support (bursary) may be paid in several instalments, but the main part of it



- should be calculated and paid before the student/doctoral student goes abroad.
- 16.** Prior to departure for long-term semester study, the student/doctoral student shall be paid the amount of the appropriate travel lump sum and the amount of the individual support/scholarship (with any allowance) less  $\frac{1}{2}$  the monthly rate of the support due for the last month of the planned stay abroad, which shall be paid only after the student/doctoral student has returned from abroad and the student/doctoral student has correctly settled the contractually required documents related the trip. For short-term study trips, i.e. for a period of 5-30 days, the student is paid in advance the full amount of individual support (with any allowance if applicable) and the amount of 4 an appropriate travel lump sum, which payments under the travel contract will be subject to the settlement upon the student's return from abroad.
  - 17.** The student/doctoral student may be paid the amount of individual support in instalments:
    - a.** for long-term mobility exceeding one semester, the individual support is paid in a maximum of 3 instalments (in the case of prolongation in a maximum of 4 instalments), and the last instalment may be additionally reduced by  $\frac{1}{2}$  of the monthly support due for the last month of the planned stay abroad, which will be paid only upon the student's/doctoral student's return from abroad and proper settlement of the documents required by the agreement related to the mobility
  - 18.** When settling the final amount of the grant, the actual length of student's/doctoral student's stay in the host institution for the study period resulting from the agreed study programme and the length of the period listed in the Agreement is taken as the basis. The mobility period should be confirmed by an appropriate certificate with daily dates of stay issued by the host institution, taking into account the rule of 5-day flexibility for shorter stays than originally planned in long-term mobility. The final amount of the grant will be determined by the Beneficiary Module of the Erasmus+ Programme.
  - 19.** The allowances for a participant with "fewer opportunities" referred to in para. 7 shall be settled according to the rules described in paragraph 18.
  - 20.** The lump sum for green travel is settled on the basis of a relevant statement that green travel was undertaken and the relevant tickets/other documents (if applicable) are presented. If the student does not present the relevant documents confirming the green travel in both directions (i.e. to and from the host university), the additional amounts paid previously for this purpose will be deducted from the total grant/scholarship in the final settlement.
  - 21.** The costs of bank transfers of the scholarship/funding paid is covered by the University. The costs of potential reimbursement of the grant to the University's account shall be covered by the student/doctoral student - being a participant of the Erasmus+ Programme.

