



Funding rules and rates of financial support amounts for mobility of students and early graduates of the Maria Curie-Skłodowska University for traineeships abroad (SMT) within the project 2024-1-PL01-KA131-HED-000197751 of the ERASMUS+ Programme Student Mobility in the academic year 2024/25 and 2025/26.

1. The rules of financing and the rates of individual support (grant/scholarship) apply to students of the Maria Curie-Skłodowska University (UMCS), including doctoral students, as well as to early graduates of any level of study (except postgraduate students). In the case of graduates, the entire period of stay in professional practice takes place within 12 months counted from the end of their studies at UMCS.
2. Funds received from the National Agency of the Programme (hereafter NA) are allocated for the payment of individual support (scholarship) for outgoing students/early graduates of the UMCS on the basis of an agreement between the beneficiary UMCS student/graduate and the Rector or the Vice-Rector responsible for the Erasmus+ Programme.
3. The awarded amount of individual support (scholarship) depends on: the fixed monthly rate of individual support, the country where the student/graduate undergoes traineeship, the length of the period of traineeship at the foreign institution. The amount of allocated individual support (scholarship) in the case of short-term placements depends on: the fixed daily rate of individual support and the length of the period of physical mobility in a foreign institution. It is not possible to increase the scholarship rates in relation to the amount(s) announced by the National Agency.
4. The University will give preference to subsidising work placements not longer than 6 months. At the stage of assigning individual support, the Erasmus + Programme Office determines the length of the planned stay for a long-term placement on the basis of an invitation from the host institution and the calculation of the number of full months and additional days in the case of an incomplete last month, to which the student/documentation student/graduate is entitled in accordance with the Erasmus Programme rules+ as a period of long-term mobility, within the range from a minimum of 2 full months (at least 60 consecutive calendar days according to the Beneficiary Module) to 6 months. For short-term placements, on the other hand, the length of the planned mobility is determined on the basis of an invitation/confirmation from the host institution and a calculation of the number of days available to the student/documentation student/graduate as a period of short-term mobility ranging from 5 days to a maximum of 30 days of physical mobility.
5. Students, doctoral students and early graduates going abroad to carry out a work placement abroad within the framework of the Erasmus programme+ , who due to a difficult material situation are entitled to receive a social grant at the UMCS or due to a disability are entitled to qualify as participants - "persons with fewer opportunities" and in accordance with the rules in force at the UMCS to an increased subsidy the period of their stay abroad accepted by the UMCS.
6. Rates of monthly support (stipend) for **long-term** traineeships/internships are:

Programme countries belonging to the group:	Monthly rate for projects accepted in the 2024 competition
Group 1: Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Italy, Liechtenstein, Luxembourg, the Netherlands, Norway, Sweden and the countries not associated with the programme from regions 13 and 14, i.e. Andorra, Monaco, San Marino, Vatican City and Switzerland, the United Kingdom, the Faroe Islands	EUR 820.00
Group 2: Cyprus, Czech Republic, Estonia, Greece, Spain, Latvia, Malta, Portugal, Slovakia, Slovenia	EUR 820.00
Group 3: Bulgaria, Croatia, Lithuania, Macedonia North, Poland, Romania, Serbia, Turkey, Hungary Group 3 - Bulgaria, Croatia, Lithuania, Macedonia North, Poland, Romania, Serbia, Turkey, Hungary	EUR 750.00
For mobility projects involving Third Countries not associated to the Erasmus+ programme	Monthly rate for projects accepted in the 2024 competition
For students going to the Partner Countries of the Regions: 1- 12	EUR 700.00
For students coming from the partner countries of the Regions: 1-12	EUR 800.00

7. A long-term mobility participant who meets the criteria included in the definition of "people with fewer opportunities" shall receive a top-up of EUR 250 per month for individual support for participants with fewer opportunities. Participants with fewer opportunities cannot be participants with zero Erasmus+ funding.
8. Rates of daily support for short-term traineeships are:

for Programme countries:	Daily scholarship:
For mobilities of 5-14 days	EUR 79.00
For mobilities of 15-30 days	EUR 56.00

9. A short-term placement participant who meets the criteria included in the definition of "people with fewer opportunities" will receive an individual support subsidy of EUR 100 for a mobility period of 5 to 14 days and EUR 150 from 15 to 30 days.
10. Participants in all types of mobility will additionally receive a lump sum for travel costs. The amount of the lump sum depends on the distance the participant has to cover from the place of departure (address of the seat of the sending University - UMCS) to the place of mobility (address of the seat of the host University). The amount of the lump sum for travel costs will be increased in the case of fulfilling the "green travel" requirements (i.e. travel



using low-emission means of transport such as e.g. bus, train or car sharing for at least 2 participants of mobility). For journeys of up to 499 km, participants should use low-emission means of transport - so-called 'green travel'. The flat-rate subsidy for travel costs is calculated according to the so-called Distance Calculator developed by the European Commission applicable to the Erasmus+ Programme, available at: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

11. The flat-rate subsidy rates for travel by standard means of transport or for so-called "green travel" are:

Journey distance (according to the calculator distances measured to one side)	Amount of lump sum funding for the participant's outward and return travel (standard means of transport)	Amount of lump sum funding for travel of participant with "green travel" requirement fulfilled
From 10 km - 99 km	28 EUR	56 EUR
From 100 km - 499 km	211 EUR	285 EUR
From 500 km - 1999 km	309 EUR	417 EUR
From 2000 km - 2999 km	395 EUR	535 EUR
From 3000 km - 3999 km	580 EUR	785 EUR
From 4,000 km - 7,999 km	1188 EUR	1188 EUR
8,000 km or more	1735 EUR	1735 EUR

12. Where appropriate, individual support for travel subsistence costs for a maximum of 2 days (return trip) will be granted to participants travelling by standard means of transport at their own expense, provided that the travel takes place on days other than the beginning and the end of the mobility period and immediately before and after the end of the mobility. Participants travelling by sustainable (low-carbon) means of transport - "green travel" will be granted individual support for subsistence costs for a maximum of 6 days (return trip) at their own rate, provided that the travel takes place on days other than the beginning and the end of the placement period and immediately before and after the end of the mobility.
13. The number of days for additional individual support for "green travel" depends on the number of kilometres of distance indicated by the "Distance Calculator" instrument of the Erasmus+ Programme between the participant's place of departure (not located further than Lublin - the seat of UMCS) and the destination of the mobility according to the rules below:
- up to 400 km – without additional individual support for days on the road,
 - 401 km - 1,000 km one way – additional maximum 2 days of individual support for the journey: there – 1 day and back – 1 day,
 - from 1001 km to 3000 km one way – an additional maximum of 4 days of individual support per trip: there – 2 days and back – 2 days,
 - more than 3,000 km one way – additional maximum 6 days of individual support for the journey: there – 3 days and back – 3 days.
14. Mobility participants with a disability can apply to the National Agency of the Programme via the Erasmus Office for an additional grant - the so-called 'Erasmus Grant'. "Inclusion support" if the funding they receive in the form of individual support and a top-up payment for people with fewer opportunities in accordance with the applicable rules is insufficient to complete the mobility. Such a request must be submitted no later than six weeks before the start of the mobility. Reimbursement of costs incurred in connection with the inclusion support will be made on the basis of financial evidence (e.g. bills, invoices) provided by the Participant confirming that additional costs have been incurred.



15. Individual support (scholarship) can be paid in several instalments, but the main part of it should be calculated and paid before the student/graduate goes abroad.
16. Prior to the departure for the long-term placement, the student will be paid the amount of the appropriate travel lump sum and the amount of individual support (with any allowance if applicable) less $\frac{1}{2}$ of the monthly rate for the last month of the planned stay abroad, which will only be paid upon the student's return from abroad and proper settlement by the student of the contractually required documents related to the with departure. For short-term placements, i.e. for a period of 5-30 days, the full amount of the individual support (including any allowance if applicable) and an appropriate travel lump sum will be paid in advance to student, which, in accordance with the mobility contract, will be settled upon the student's return from abroad.
17. The graduate is paid the amount of individual support in instalments:
 - for long-term mobility of 2 to 3 months, the amount of individual support is paid minus $\frac{1}{2}$ of the monthly rate for the last month of the planned stay abroad, which will be paid only after the graduate's return from abroad and the correct settlement of the contractually required documents related to the mobility by the graduate
 - for long-term mobility of more than three months (up to 6 months), the individual support is paid in two or three-month instalments, where the second instalment may be additionally reduced by $\frac{1}{2}$ of the monthly rate for the last month of the planned stay abroad, which will be paid only after the graduate's return from abroad and the correct settlement of the documents required by the agreement related to the mobility.
 - for short-term trips, i.e. for a period of 5 to 30 days, the graduate is paid the amount of individual support minus 1 daily rate for each full week of the planned stay abroad, which will be paid only after the return of the graduate from abroad and the proper settlement of the documents required by the agreement connected with the trip, i.e. for departure up to 6 working days - not reduced, for departure from 7 to 13 working days - reduced by 1 daily rate, for departure from 14 to 20 working days - reduced by 2 daily rates, for departure from 21 to 27 working days - reduced by 3 daily rates, for departure from 28 to 30 working days - reduced by 4 daily rates
18. When settling the final amount of the grant, the actual length of student's/doctoral student's/graduate's stay in the host institution for the placement/apprenticeship resulting from the agreed work placement/apprenticeship programme and the length of time indicated in the Agreement shall be taken as the basis. The mobility period should be confirmed by an appropriate certificate with daily dates of stay issued by the host institution. taking into account the rule of 5-day flexibility for shorter stays than originally planned in long-term mobility. The final amount of the grant will be determined by the Beneficiary Module of the Erasmus+ Programme.
19. The allowances for a participant with "fewer opportunities" referred to in para. 7 shall be settled under the conditions described in point. 18.
20. The lump sum for green travel will be settled on the basis of the relevant declaration on the completion of green travel and the presentation of the relevant tickets/other documents (if applicable). If a mobility participant does not present appropriate documents confirming the green travel in both directions (i.e. to and from the host institution), the additional amounts paid previously for this purpose will be deducted from the total grant/scholarship in the final settlement.
21. The costs of bank transfers of the grant paid shall be covered by the University. The costs of any reimbursement of the grant to the University's account shall be borne by the student/doctoral student/ early graduate who is a participant in the Erasmus+ Programme.

