

Regulations for the recruitment of doctoral students for the Summer School within the project "UMCS Doctoral Schools-Your Success in Globalized World of Science".

§ 1

[General Provisions]

1. The Regulations specify the conditions and procedures for the recruitment of doctoral students to the Summer School within the framework of the Project "UMCS Doctoral Schools-Your Success in Globalized World of Science", hereinafter referred to as the Regulations
2. The Regulations are based on the project funding agreement No. BPI/STE/2021/1/00006/U/00001, signed between the Maria Curie-Skłodowska University, hereinafter referred to as the Beneficiary, and the National Agency for Academic Exchange, based in Warsaw, hereinafter referred to as the Agency.
3. Participation in the Summer School is funded by the National Agency for Academic Exchange under the STER-Internationalization of Doctoral Schools Program
4. The project is implemented from 07.01.2022 to 31.12.2024.
5. Address of the Project Office - Doctoral Schools of the UMCS, 18 Weteranów Street, 20-038 Lublin (2nd floor).
6. The support provided to Ph.D. students will be implemented within the framework of Task 3 Participation of Ph.D. students in Summer School organized by UMCS.

§ 2

[Conditions of participation in the Summer School]

1. The target group is 30 doctoral students, including 15 foreign and 15 Polish doctoral students.
2. The requirement for participation in the Summer School is to have the status of a doctoral student. The candidate must submit a certificate from the University or the relevant Institution that the candidate has the status of a doctoral student.
3. A foreign doctoral student should be understood as a foreigner studying at a University/institution in Poland (listed: <https://radon.nauka.gov.pl/dane/szkoly-doktorskie>) and a doctoral student studying at a foreign University/institution.
4. The purpose of the implementation of the Summer School is the internationalization of the educational process of doctoral students.
5. The requirement for participation in the Summer School is the submission of all documents referred to in § 3 sections 3, 13 and 15.
6. All documentation required from the Summer School Organizer must be in English. It is acceptable for the certificate of status of a Polish doctoral student to be in Polish.

§ 3

[Recruitment procedure]

1. Recruitment will be carried out in accordance with the principle of equal opportunities and non-discrimination, including accessibility for persons with disabilities and the principle of equal opportunities for women and men.

2. Recruitment is open and will be conducted until 31.05.2023. In case the number of applicants is less than 30, additional recruitment will be announced, lasting until 11.06.2023.
3. Candidates declare their willingness to participate in the Summer School by completing and signing an application form including a statement that they have made themselves familiar with the Regulations.
4. The application form is available in the Project Office and on the Project website - <https://www.umcs.pl/pl/szkoly-doktorskie,16879.htm>.
5. Recruitment will be carried out by submitting the application form through the website.
6. The main criteria that will be considered for admission are: the order of application and a summary of the individual research plan.
7. In the case of a larger number of applicants than the number of places provided (30 people), online interviews will be held by the Committee.
8. A Committee will be established for the recruitment process, including the Directors of Doctoral Schools.
9. The recruitment procedure includes:
 - 1) verification of the formal criteria, i.e., the timeliness and completeness of the submitted application forms, confirmation of the doctoral student's status and knowledge of English at the B2 level;
 - 2) verification of the order of applications;
 - 3) in the case of interviews, evaluation of the summary of the individual research plan by the Committee.
10. Doctoral students will be qualified for the program according to the ratio of 15 foreign and 15 Polish doctoral students. In case the number of Polish or foreign doctoral students is not sufficient, a larger number of foreign and/or Polish doctoral students (not more than 30 doctoral students in total) may be qualified to participate in the Summer School, taking into account the expenses limits for the implementation of the task in the project.
11. The Committee creates a ranking list and a reserve list of candidates for participation in the Summer School.
12. Doctoral students will be informed of the results of the recruitment process by e-mail on the e-mail address provided in the application form.
13. Qualified participants of the Summer School within 3 days from the date of receiving notification to the e-mail address, are required to sign the following documents immediately, send scans to e-mail: szkoladoktorska@umcs.pl
 - 1) Participant's statements regarding personal information.
 - 2) Additional consent of the participant for data processing.
14. If the participant does not send the above-mentioned documents by the indicated deadline, it is considered as a resignation from participation in the Summer School. Then the next person on the list is qualified for the Summer School.

15. Qualified participants in the Summer School are required to complete the originals of the abovementioned statements and the form and certificate of status referred to in § 2 section 2 in the Project Office no later than 18.06.2023.
16. In the case of resignation or unforeseen events, the next doctoral student from the reserve list is qualified to participate in the Summer School.

4

[Organization of the Summer School]

1. The Summer School is organized in from June 18-24, 2023.
2. All classes will be conducted in English.
3. The program includes 11 thematic blocks of 6 didactic hours each.
4. The program includes lectures and thematically related workshops on the following topics: artificial intelligence, research projects, intellectual property and startups.
5. All classes will be conducted in small discussion groups and will have the form of dynamic short lectures, video presentations, case study discussions.
6. The classes will be conducted by 11 lecturers/trainers, including professors and experts from recognized scientific centers from Poland and abroad.
7. Each participant will receive a certificate of completion of the International Summer School with a report including a personal development plan.
8. During the entire stay a doctoral student will be provided with:
 - 1) accommodation at UMCS student dormitories or other facilities of similar standard, except for doctoral students whose place of residence is Lublin;
 - 2) refund of travel expenses in accordance with the Regulations for Reimbursement of Travel Expenses;
 - 3) alimentation;
 - 4) personal accident insurance.
9. The participant agrees to:
 - 1) actively participate in the activities of the Summer School according to the program;
 - 2) confirm his or her presence on each day of the Summer School by signing the attendance list with handwritten signature;
 - 3) fulfill the rules for completing the Summer School, which are attendance at classes and active participation in workshops.

§ 5

[Final provisions]

1. The Regulations enter into force on March 31, 2023 and remain in force until the end of the Project.
2. The Beneficiary reserves the right to amend the Regulations. The current Regulations are available on the Project website.
3. The Project Participant confirms in writing that he/she has read the Regulations and respects its conditions.
4. The Regulations are available on the Project website and in the Project Office.