Call for candidates

The Dean of the Faculty of Biology at the University of Warsaw hereby announces a competition for the position of assistant professor (adjunct), under the "Excellence Initiative – Research University" (IDUB) Programme.

Ref no	UW/IDUB/2022/48
Position	assistant professor (adjunct)
Job type	research
Scientific discipline	biological sciences
Key words	ecology, mycology, lichenology, forest ecosystems, biodiversity, fungi, lichens, slime moulds;
Type of employment	employment contract
Working pattern/ Hours	full-time
Number of job offers	1
Salary	up to 10,000 PLN gross per month
Position starts on	1 March 2023
Minimum period of employment	18 months, extendable to 30 months, subject to a successful evaluation. The extension for another 12 months depends on the extension of financing for the Action, after 2023.
Organisational unit at UW	Faculty of Biology (Białowieża Geobotanical Station)
Action title	Action II.3.3 "Development of an expert-research centre in UW Białowieża Geobotanical Station"
Description of the Programme and Activities	The "Excellence Initiative – Research University" (IDUB) is a programme of the minister responsible for higher education and science, which gives the University of Warsaw opportunities for raising the quality of its academic research and education, thereby increasing the international recognition of the University. The recruited person will perform their duties in Action II.3.3. "Development of an expert-research centre in UW Białowieża Geobotanical Station". The Białowieża Geobotanical Station of the University of Warsaw is a natural biological laboratory which is unique on a global scale; it is a centre for long-term scientific projects,

	which are carried out to study the changes to ecosystems due to rapid, global climate changes and in the face of increasing environmental pollution. The employment of adjunct will strengthen the Station's team and will allow for better use of the research potential of the main research site, thus contributing to increasing the international recognition of the University of Warsaw.
Terms of reference - responsibilities	• conducting scientific research; • establishing cooperation with leading research groups in the field of enquiry; • applying for external funds to maintain a full-time job beyond the period of funding from the "Excellence Initiative – Research University" programme; • cooperation with members of the Station's research team in the field of, and obtaining external funds for their financing; • active participation in the functions of the University of Warsaw, including establishing cooperation with other research groups at the University of Warsaw; • publishing the results of research conducted at the Station.
Candidate profile, requirements, qualifications	Requirements: • fulfilment of the conditions set out in the Act of July 20, 2018 – Law on Higher Education and Science (i.e. Journal Of Laws of 2022, item 574 as amended) and the Statute of the University of Warsaw (Resolution No. 443 of the Senate of the University of Warsaw, of June 26, 2019, Monitor item 190); • holding a doctoral degree; • specialization in the field of mycology or lichenology, confirmed by publications; • having outstanding scientific achievements (appropriate to the stage of the candidate's academic career), confirmed by publications; • presenting an original idea for the research subject, with an estimate of the research costs and an indication of the source of their financing; • a fluent command of written and spoken English; • international experience in the research field. Additional assets: • proficiency in ecological statistical analysis, especially big data processing; • interdisciplinary or cross-domain research interests; • experience with obtaining external funds for research.

Required documents	Obligatory: - an academic curriculum vitae in English, including contact details, experience and achievements included in the main requirements described above; - a motivation letter in English; - a scan of the document certifying completion of the doctoral degree, - description of the most important scientific achievements - a PDF with a list (max. 5 publications) from the last 10 years; - a short description of the research planned after employment (max. 300 words); - a letter with references from the last immediate supervisor or the opinion of the doctoral dissertation supervisor (in the case of candidates who have not been employed so far); (references are confidential and should be sent by the referee directly to the e-mail address b.jaroszewicz@uw.edu.pl); - a signed declaration (scan) of consent to the processing of personal data, attached to this announcement; inserting the relevant consent from the statement box in the CV; - a statement in which the candidate confirms that he has read and accepted the rules of this competition; - a statement (scan) in which the candidate confirms with his signature that he has read and accepts the rules for conducting competitions specified in Ordinance No. 106 by the Rector of the University of Warsaw of 27 September 2019, on the definition of detailed rules and procedures for conducting a competition for the position of an academic teacher at the University of Warsaw (https://monitor.uw.edu.pl/Lists/Uchway/Uchwa%C5%82a.aspx?ID=559212)
We offer	- freedom to develop your own research interests; - the opportunity to work in a unique location (the Białowieża Primeval Forest); - the possibility of funding research in the initial months to the extent agreed with the BSG manager; - access to data from many years of research conducted by BSG and to the Station's permanent research areas; - substantive and technical support in the organisation and conduct of research; - the possibility to live in the Station's guest quarters during the initial period of work.
Form of submitting applications	by e-mail to the address b.jaroszewicz@uw.edu.pl with the title "Postdoc in Białowieża"

Recruitment	The competition is the first stage of the recruitment procedure for the position of an academic teacher, as specified in the Statute of the University of Warsaw, and its positive outcome is the basis for further proceedings.
	The Committee reserves the right to conduct a preliminary examination of submitted applications and contact selected candidates in order to carry out subsequent stages of the recruitment procedure. Prior to commencing employment, the candidate selected in the competition is required to submit original documents, in order to certify copies or reproductions of the documents.
	The University of Warsaw reserves the right to close the competition without stating the reason.
Questions	Please send your questions to the head of the Białowieża Geobotanical Station - prof. dr hab. Bogdan Jaroszewicz (b.jaroszewicz@uw.edu.pl)
Deadline for submitting applications	15 November 2022, 23:00 CET
The deadline for announcing the results of the competition	15 December 2022
Method of informing candidates about the results of the competition	by e-mail or by phone

Information on personal data processing

Controller

The controller of your personal data, which is processed in connection with employee recruitment, is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (specify the organisational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

Data Protection Officer (DPO)

The controller has a designated Data Protection Officer, whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO about all matters relating to the processing of your personal data by the University of Warsaw and in order to exercise your rights in relation to the processing of personal data.

The DPO, however, does not perform other functions, such as handling recruitment procedures, collecting recruitment documents, or providing current information on the recruitment process.

Purpose and legal grounds of data processing

The personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope indicated by employment law[1] *(given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment)* for the purposes of this recruitment process[2], whereas other data[3] shall be processed based upon your consent, which may take the following wording:

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[1] Art. 22¹ of the law of June 26, 1974 Labour Code (Journal of Laws 2019 item 1040 with subsequent changes).

[2] Art. 6 (1b) of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter referred to as the GDPR).

[3] Art. 6 (1a) of the GDPR.

> *I agree to the processing of my personal data provided in .... (e.g., CV, cover letter, and other documents submitted) for the recruitment process conducted by the University of Warsaw.*

If your documents include data as included in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data[4], which may take the following wording:

> *I agree to the processing of special categories of my personal data, as stated in Art. 9 section 1 of the GDPR, provided in .... (e.g., CV, cover letter, and other submitted documents) by the University of Warsaw for conducting the recruitment process.*

The University of Warsaw will also process your personal data in future recruitment processes upon your consent[5], which may take the following wording:

> *I consent to the processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw, for the period of the next nine months.*

You may revoke all such consents at any time, for example by sending an email to b.jaroszewicz@uw.edu.pl.

Be advised that the revocation of your consent does not affect the lawfulness of the processing of personal data, which had been completed upon consent and before its revocation.[6]

Data retention period

Your personal data collected in this recruitment process shall be stored within the period of up to 5 years from the planned completion of the "Excellence Initiative – Research University" Programme, i.e. until 31.12.2031.

In case you agree to process your data in future recruitments, your data will be used for this purpose for a period of 9 months from the end of recruitment.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is within the scope of their duties.

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[4] Art. 9 (2a) GDPR.

[5] Art. 6 (1a) GDPR.

[6] Art. 7(3) GDPR.

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Your personal data may be also processed by the provider of the G-Suite services for education by the Google Corporation in their data processing centres.[7]

Rights of the data subject

Under the GDPR, data subjects have the following rights:

- to access data and to receive copies of the current data;
- to correct (rectify) your personal data;
- to limit processing of personal data;
- to remove personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing is in violation of the law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

………………………………………….…   ……………………………………………….…
(place and date)   (applicant's signature)

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[7] https://www.google.com/about/datacenters/inside/locations/index.html