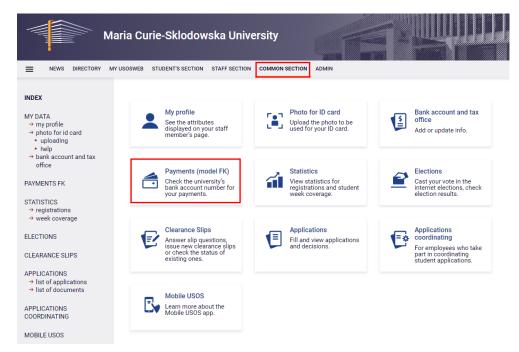
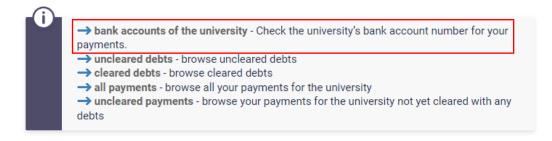
1. Log into **USOSweb**, go to the "COMMON SECTION" tab and choose "Payments":



2. Choose "bank accounts of the university":

## Payments (model FK)

What do you want to do?



 Here you can find <u>YOUR INDIVIDUAL ACCOUNT NUMBER</u>. You cannot share it with other students, as everyone is assigned his/her own account number that is generated automatically in USOSweb.

## Bank accounts of the university



On this site you can see the number of the bank account you should make your payments on behalf of the university. Each user has his/her **own virtual** subaccount number within the university account which makes it possible to immediately recognise who has made the payment and reckon it up. Each organizational unit of the university has also got its subaccount within the university account so whenever you are making a payment please check whether you have selected **the right account number of the university organisational unit and whether the account is in the same currency as the assigned payment.** 

You may have numerous virtual accounts. Each payment should be made to appropriate account. In case the uncleared debts site shows more than one virtual account number for the amount due you should choose a proper one according to the description in the table. In case of any doubts please contact the office of the Dean of the organization unit on whose behalf the payment should be made.

Do not disclose or make available your virtual account number to other users, as each user has got a different account number to which his/her payments should be made.

Your virtual accounts			
Description:	Currency:	Account number:	
Dorm reservation deposit (from 01.07.2022) Warning: do NOT use this account for other payments (diploma, tuitions, etc.). Ask for a list of other accounts in the dean's office.	PLN	(Bank Handlowy w Warszawie Spółka Akcyjna)	→ download payment slip