

**The Announcement  
of 14 September 2022  
on the rules of confirming the assigned places in the UMCS Residence Halls in the 2022/2023  
academic year, in the additional round of application**

1. A person who applies for a place in the UMCS Residence Hall from the number of possible free places in the 2022/2023 academic year shall submit a paper application form. When they are assigned a place in the Residence Hall, they are obliged to confirm the assigned place by calling/sending an email to the Administration of the Residence Hall in which they have been assigned a place. Moreover, they are required to pay the deposit/booking fee no later than 2 October 2022.
2. The deposit/booking fee shall be used for:
  - securing the reservation of a place in the residence hall,
  - covering eventual losses caused by a student/doctoral student in the facility.
3. The deposit/booking fee referred to in item 1 is a one-time payment and amounts to PLN 400.
4. The deposit/booking fee shall be transferred to student's/doctoral student's account and retained there. The account number for the payment can be found in the *USOSweb* -> *COMMON SECTION* -> *Payments* -> *bank accounts of the university*.
5. The failure to pay the fee by 2 October 2022 (the payment date is considered to be the date on which the University's account is credited) shall result in cancelling the reservation of the place in the UMCS dormitory in the 2022/2023 academic year, even if it was confirmed via telephone.
6. The deposit/booking fee shall be fully refunded to a student/doctoral student after he/she checks out from the UMCS Resident Hall if the room, the furniture and equipment in the room, or the common spaces were not damaged by the fault of the student/doctoral student, subject to item 7 and 8. The deposit/booking fee shall be refunded within 14 days from the date when student/doctoral student checked out from the dormitory.
7. The deposit/booking fee is not refundable if a student/doctoral student:
  - does not inform the manager of the dormitory about resigning from the admitted place in the 2022/2023 academic year by October 2, 2022 by sending an email at the email address of the dormitory (email address available on the website: <https://www.umcs.pl/en/umcs-dormitories,15042.htm>);
  - does not accommodate in the dormitory within 7 days from the beginning of the academic year, according to the 2022/2023 academic year calendar;
  - has been expelled from the dormitory for flagrant violation of the Regulations of social benefits for UMCS students in regard to the guidelines concerning exploiting UMCS Residence Halls and the Academic Canteen;
8. The deposit/booking fee is not refundable if a student/doctoral student has caused the damage referred to in item 7 and the costs of renovation are close to the amount of the deposit/booking fee. If the costs of renovation of the room or its equipment, or the common space in the dormitory are higher, a student/doctoral student shall incur full costs of damage, according to the estimate.

