ATTENTION!

The procedure of applying for on-campus housing for 2022/23 academic year starts on Wednesday, June 1, 2022 and lasts until Thursday, June 30, 2022.

During the **first round of applications** only the following groups of students can apply:

1) current students:

- I to IV-year students of long-cycle programmes,
- I, II-year bachelor's degree students (3-year programmes),
- I, II and III-year engineer's degree students (3,5-year programmes),
- I-year students of second-cycle (master's degree) programmes,
- 2) current doctoral students.

In order to file an application for a place in one of the dormitories, log into the USOSweb, go to the **Applications (Wnioski)** module in the **COMMON SECTION** tab and click "fill in" on the menu by the **housing application**.

USOSweb	NEWS	DIRECTORY MY USOSWEB	STUDENT'S SECTION	ON STAFF SECTION	COMMON SECTION		
				- L)	
INDEX							
MY DATA p my profile p photo for ID card p uploading p help b bank account and tax office		wyświetla	file żesz obejrzeć atrył ane na Twojej stro e edytować niektór	buty nie profilowej (i	Here yo	for ID card u can upload the phot for your Id card.	o, which will
PAYMENTS FK STATISTICS pregistrations pweek coverage			ccount and ta pdate bank accoun		Check ti number	ents (model FK) he university bank acco s, you should make yo w your debts and pay	ur payments
ELECTIONS					An and a second		
CLEARANCE SLIPS			e of the USOSweb			ons ur vote in the internet	elections
APPLICATIONS Ist of applications Ist of documents		→ Regis	stration statistics k coverage statistic	/ 🗆 =		lection results	elections,
APPLICATIONS				C			
COORDINATING		Answer s	nce Slips lip questions, issue	e new clearance	Submit	cations applications, fill in decl bmitted applications ar	arations,
MOBILE USOS		slips or c	heck the status of	existing ones	about o	oordinators' decisions.	iu learn
	Curr	Page for part in co	ations coordin university employe pordinating applications.	ees who take		e USOS	ion Mobile
	Curr	Title	Status	Rounds	Administrator	Term	
	→	Housing application UMCS	Filled in	in progress, never ending round [less] from 2021-06-01 00:01:00	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	resume filling the application delete details
		Wniosek o stypendium rektora dia studentów UMCS	Examined (decision delivered)	in progress, never ending round from 2021-10-04 15:00:00	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details 🧃
		Wniosek o zapomogę dla studentów	Examined (decision delivered)	closed 2021-12-13 00:00 - 2021-12- 20 23:59	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details 💽
	Appl	ications that you can su	ubmit. 🚺				
		Title		Rounds	Administrator	Term	
	\rightarrow	Aplikowanie TESTOWE Wniosek o przedłużnie	in progress from 20	s, never ending round	Uniwersytet Marii Curie- Skłodowskiej	Summer semestr 2021/2022	details 💿 fill in 💿
	→	Housing application UMCS	in progress, r from 20	never ending round [less] 021-06-01 00:01:00	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details 🔹 fill in 🕈
	→	Oświadczenie o dochodach 2021		ts without PhD students	Marii Curie- Skłodowskiej	Academic year 2021/2022	details .● fill in .●
	→	TESTOWE aplikowanie	in progress for all student	s, never ending round ts without PhD students 022-02-08 00:00:00	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details 🗎 fill in 🗦
	0	Wniosek o stypendium dla osób niepełnosprawnych		closed is without PhD students 10:00 - 2021-12-20 23:59	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details 💿 fill in 🕈
	→	Wniosek o stypendium rektora dla studentów UMCS	for all student	s, never ending round ts without PhD students 021-10-04 15:00:00	Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details € fill in €
	→	Wniosek o stypendium socjalne	in progress, never ending round [less] for all students without PhD students from 2021-12-01 00:00:00		Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details 💿 fill in 💿
	0	Wniosek o zapomogę dla studentów	closed for all students without PhD students 2021-12-13 00:00 - 2021-12-20 23:59		Uniwersytet Marii Curie- Skłodowskiej	Academic year 2021/2022	details € fill in €

To fill in your application, please provide necessary details on subsequent pages.

On **page 3** you will be asked to verify the data you entered.

INDEX	Housing application UMCS					
MY DATA my profile photo for ID card uploading	Page 3 - personal data and study programes					
 b help b bank account and tax office 	BACK TO THE BEGINNING BACK CHECK SAVE NEXT					
PAYMENTS FK	Poniżej znajdują się Twoje dane osobowe pochodzące z systemu USOS. Zweryfikuj ich poprawność – jeżeli są nieaktualne, zgłoś to w swoim sekretariacie studenckim. Uaktualnione dane pojawią się w USOSweb po migracji.					
STATISTICS pregistrations	Personal data					
week coverage	Address for correspondence					
ELECTIONS	Address of permanent residence					
	E-mail address					
CLEARANCE SLIPS	Mobile phone number					
APPLICATIONS	Phone number					
 Ist of applications Housing application 	Your study programs related to the application					
UMCS - Page 3 - personal data and	No. Program Kind Mode Stage					
study programes list of documents	1 [C-C-25] Status: Chemia, stacjonarne II stopnia Student second cycle programme full-time III semestr, analityka chemiczna					
APPLICATIONS COORDINATING MOBILE USOS	BACK TO THE BEGINNING BACK CHECK SAVE NEXT					

On **page 4**, enter the distance from your permanent place of residence to the University (a), that is Maria Curie-Sklodowska Square, following the existing traffic routes. You may use Google Maps to calculate the distance between two or more points. **International students and international PhD students should provide the distance between the UMCS and their address of residence in their home country, outside Poland.**



Check the distance on Google Maps: <u>https://goo.gl/j5CnUw</u>

In the next box, state your household monthly income per 1 person for the previous tax year (b). For instance, when applying for a University-provided accommodation for the academic year 2022/2023 you should enter your household monthly income for the year 2021. Income should be calculated following the same regulations as apply when calculating the maintenance grant, in compliance with the binding UMCS Student Social Support Grant Regulations and Regulations for estimation, allocation and disbursement of financial aid to doctoral students at UMCS.

	Housing application UMCS				
MY DATA my profile	Page 4 - accomodation period and criteria				
photo for ID card					
uploading					
 help bank account and tax office 	BACK TO THE BEGINNING BACK CHECK SAVE NEXT				
	Provide a distance from your family home to the university and your monthly net income per	person of people you are living with.			
PAYMENTS FK	You may also provide information on circumstances, which may entitle you to a better place	in the dermitany or a place with a higher			
STATISTICS	standard. The lack of documents that explicitly confirm the information contained in the app	ication causes that the given circumstances,			
registrations	achievements or activities will not be taken into account when granting places in the dormito	ry!			
week coverage	Period of residence				
ELECTIONS	The accommodation period of application	(a)			
	If your want to apply for a different period, then choose an application form assigned to a proper study cycle.	ar 2021/2022			
CLEARANCE SLIPS	Criteria for assigning place				
APPLICATIONS		627 km			
 b list of applications b Housing application 	State the distance from your permanent place of residence to the university, rounded to full kilometers	Check the distance on Google Maps.			
UMCS - Page 4 - accomodation period	Monthly income per person in year 2020	750.53 PLN			
and criteria list of documents 	Choose circumstances, which may entitle you to a better place in the dormitory	or a place with a higher standard.			
APPLICATIONS	Choose at most one condition				
COORDINATING	light disability (220.00 pts)				
	moderate disability (270.00 pts)				
MOBILE USOS	substantial disability (300.00 pts)				
	Choose at most one condition				
	half-orphan (150.00 pts)				
	orphan (200.00 pts)				
	Choose at most one condition				
	single parent (400.00 pts)				

At the bottom of the page you can indicate additional circumstances that may affect what kind of place are you assigned (c). They should be indicated in your application. **Persons with disabilities, single parents, student marriages, half-orphans and orphans should present documents proving their circumstances** (certificate of the degree of disability, a copy of child's birth certificate, a copy of marriage certificate, a copy of parent's death certificate).

Attention! Students and PhD students with their household monthly income per person above the income threshold that allows them to apply for the maintenance grant may also file housing applications. On **page 5** you may state your next of kin for whom you would like to apply for additional accommodation (your child, your spouse). After your application has been considered, you will either be assigned all the places you were applying for or none.

INDEX MY DATA my profile photo for ID card uploading help bank account and tax office	Housing application UMCS Page 5 - residents go to the details of your application BACK TO THE BEGINNING BACK GHECK SAVE NEXT
PAYMENTS FK	If a parent applying for a place at a student dormitory did not give the name of the spouse but gave the name of at least one child, then (regardless of the above rule) s\he will be applying for at least 2 places.
STATISTICS pregistrations week coverage	People for whom you are applying for a place in a Student's House Name and surname Year of birth Relationship
ELECTIONS	Name and sumane Tear of birdin Relationship 1998 applicant ✓ add 🍧
CLEARANCE SLIPS	BACK TO THE BEGINNING BACK CHECK SAVE NEXT
APPLICATIONS list of applications Housing application UMCS - Page 5 - residents list of documents APPLICATIONS COORDINATING MOBILE USOS	
APPLICATIONS COORDINATING	

Page 7 includes a description of each dormitory, contact details as well as a list of furniture and equipment available in rooms. You can also find the information about each dormitory on the website: <u>https://www.umcs.pl/en/umcs-dormitories,15042.htm</u>

INDEX MY DATA my profile photo for ID card uploading help bank account and tax office	Page 7 - av	application UMC ailable student houses ails of your application NNING BACK CHECK SAVE NE	व्य
PAYMENTS FK	Places avail Dormitory	able in the selected pool	Description
STATISTICS Pregistrations Pweek coverage ELECTIONS CLEARANCE SLIPS APPLICATIONS Pist of applications UMCS - Page 7 - available student houses Pist of documents APPLICATIONS COORDINATING MOBILE USOS	DS Kronos	Double rooms, places: 82 Single rooms, places: 34	(in Polish) Dom Studencki "Kronos" ul. Józefa Sowińskiego 17, 20-040 Lublin Administracja tel. (81) 533-85-10 Recepcja tel. (81) 533-85-61 e-mail: Kronos@poczta.umcs.lublin.pl strona: http://www.umcs.pl/pl/kakdemik.htm Pokoje jednosobowe i dwuosobowe w segmencie. W pokoju dla każdej z osób: tapczan, biurko, krzesio, szafa, szafka wisząca, szafka nocna, lampka, pościel, bielzna pościelowa. Dostęp do internetu w każdym pokoju. Łazienka w segmencie. Wspólna kuchnia na piętrze wyposażona w 3 lodówki. Pralnia.
	DS Amor	Double rooms, places: 54 Single rooms for stuidents with disabilities, places: 6	(in Polish) Dom Studencki "Amor" ul. Idziego Radziszewskiego 18, 20-036 Lublin Administracja tel. (81) 533-87-20. Recepcja (81) 533-82-91 e-mail: amor@poczta.umcs.lublin.pl strona: http://www.umcs.pl/pl/akademik.htm Pokoje jednoosobowe (6) i dvuosobowe z umywalkami. W pokoju dla każdej z osób: tapczan, biurko, krzesło, szafa, szafka wisząca, szafka nocna, lampka, pościel, bielizna pościelowa. Dostęp do internetu w każdym pokoju. Na każdym piętze wspólna kuchnia oraz wspólny węzeł sanitarny (umywalki, prysznice i WC). Sala telewizyjna. 2 pokoje cichej nauki. Pralnia.
	DS Babilon	Double rooms, places: 150 Single rooms for stuidents with disabilities, places: 2	(in Polish) Dom Studencki "Babilon" ul. Idziego Radziszewskiego 17, 20-036 Lublin Administracja tel. (81) 533-87-20. Recepcja (81) 537-58-22 e-mail: babilon@poczta.umcs.lublin.pl strona: http://www.umcs.pl/pl/kademik.htm Pokoje dwuosobowe z łazienką. W każdym pokoju dla każdej z osób: tapczan, biurko, krzesło, szafa, szafka wisząca, szafka nocna, lampka, pościel, bielizna pościelowa. Lodówka w pokoju.

On **page 8** you should indicate the dormitories you would like to be accommodated in. State your preference by **clicking and dragging your choices to the relevant positions** in the ranking list. Each student or PhD student is allowed to apply for a place in any of the available dormitories.

During the first round of application, students cannot apply for accommodation in the "Helios" Residence Hall. The possibility of applying for accommodation in "Helios" shall be provided in a separate announcement.

INDEX	Housing application LIMCS				
	Housing application UMCS				
MY DATA my profile	Page 8 - preferences				
photo for ID card					
uploading	go to the details of your application				
 help bank account and tax 	BACK TO THE BEGINNING BACK CHECK SAVE NEXT				
office					
	The most recent accomodation				
PAYMENTS FK	According to USOS, you have lived before in a dormitory: no previous registration found.				
STATISTICS	Preferences				
registrations					
week coverage	(1)				
ELECTIONS	Reorder types of rooms in student houses in order from the most preferred to the least preferred.				
CLEARANCE SLIPS	DS Kronos, Double rooms				
APPLICATIONS	DS Amor, Double rooms				
 list of applications Housing application 	DS Amor, Single rooms for stuidents with disabilities				
UMCS - Page 8 -	DS Babilon, Double rooms				
preferences					
Iist of documents	DS Babilon, Single rooms for stuidents with disabilities				
APPLICATIONS	C DS Femina, Double rooms in a segment				
COORDINATING	DS Femina, Single rooms for stuidents with disabilities				
MOBILE USOS	DS Grześ, Double rooms				
	DS Grześ, Single rooms				
	DS Helios, Double rooms in a segment				
	C DS Helios, Single rooms in a segment				
	DS Helios, Single rooms for single mothers				
	DS Ikar, Double rooms in a segment				
	DS Ikar, Single rooms in a segment				
	IDS Ikar, Single rooms for single mothers				
	DS Jowisz, Double rooms in a segment				

On **page 9**, there is a box for submitting the reasons for applying for accommodation in dormitory. Applicants who are visually impaired, use a wheelchair or walk on crutches should indicate this fact here.

INDEX	Housing application UMCS	
MY DATA my profile	Supplementary information	
 photo for ID card uploading help 	go to the details of your application BACK TO THE BEGINNING BACK CHECK SAVE NEXT	
 bank account and tax office 	BACK TO THE BESTINNING BACK CHECK SAVE THEXT	
PAYMENTS FK	Let us know If you need any special conditions due to disabilities.	
STATISTICS pregistrations	Justification	
week coverage		*
ELECTIONS		▼ //
CLEARANCE SLIPS	BACK TO THE BEGINNING BACK CHECK SAVE NEXT	
APPLICATIONS		
 list of applications Housing application UMCS - 		
Supplementary		
Iist of documents		
APPLICATIONS COORDINATING		
MOBILE USOS		

To complete your application, click **REGISTER** on the last page. After doing so, you will no longer be able to edit your application. Your application, as registered, will be now processed by the coordinator from the Office for Student Affairs and Support Office for Students with Disabilities of the Centre for Education and Studies Management.

ATTENTION! Applications that were not registered will not be looked into.

INDEX	Housing application UMCS
MY DATA	
my profile	Summary
photo for ID card	If go to the details of your application
uploading	
help	BACK TO THE BEGINNING BACK CHECK SAVE REGISTER
bank account and tax	
office	
	Application is ready to be submitted.
PAYMENTS FK	Read carefully all the information that you provided and click the PODPISZ I ZŁÓŻ ELEKTRONICZNIE button below. You will not be able to withdraw an application that has already been submitted.
STATISTICS	To the discrete service as the BDT COURS where
registrations	To check and correct your application press the <i>PREVIOUS</i> button.
week coverage	
•	By submitting this application I declare, that I am aware of criminal liability based on the article 233 § 1 kk (penal code)
FLECTIONS	and university rules for providing false information.
ELECTIONS	Based on the REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of
CLEARANCE SLIPS	natural persons with regard to the processing of personal data and on the freemovement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) I permit the Maria Curie-Skłodowska University to process my personal data provided in this application.
APPLICATIONS	
 Ist of applications 	
 Housing application 	BACK TO THE BEGINNING BACK OHECK SAVE REGISTER
UMCS - Summary	
b list of documents	
, list of documents	
APPLICATIONS	
COORDINATING	
COORDINATING	
MOBILE USOS	

Remember to **monitor the status of your application on a regular basis**, as it may be returned to you for correction or further information. If your application has been successfully submitted, its status will change from "Registered" to "Pending Verification".

INDEX	Housing application UMCS					
MY DATA my profile	Application					
 photo for ID card uploading 	Status	Filled in				
help	Data zmiany	2022-05-31 14:07:17				
bank account and tax office	Actions	go to the details of the application resume filling the application delete	on			
PAYMENTS FK						
STATISTICS	Application	data				
registrations	Address for c	orrespondence				
week coverage	Permanent ad	ddress				
ELECTIONS	Distance to th	he university from place of residence		7 km eck the distance on Google N	1aps.	
CLEARANCE SLIPS	Income per fa	amily member	750	750.53 PLN		
	Number of places		1			
APPLICATIONS Iist of applications 	Pool of places		Plac	Places belonging to: Uniwersytet Marii Curie-Skłodowskiej		
 Housing application 	Justification					
UMCS - Details of the application	Choose at mo	ost one condition				
Iist of documents	🗌 light di	light disability (220.00 pts)				
APPLICATIONS	modera	ate disability (270.00 pts)				
COORDINATING	substa	ntial disability (300.00 pts)				
		ost one condition				
MOBILE USOS		half-orphan (150.00 pts)				
		(200.00 pts)				
	Choose at most one condition					
	single parent (400.00 pts)					
		ge room (100.00 pts)				
	No. Program	m		Kind	Mode	Stage
	1 [C-C-25 Status:	5] : Chemia, stacjonarne II stopnia Stuc	lent	second cycle programme	full-time	III semestr, analityka chemiczna
	Name and surgame. Year of hith Polationship					

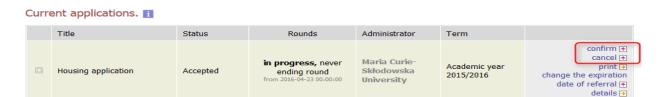
ATTENTION! It is not necessary to print out and submit a paper form of your application.

You will be notified via e-mail once your application has been considered. The results will be included in the details of your application in the USOSweb. A place in a dormitory was allocated to you if a name of a dormitory appears in the box "Assigned dormitory". If there is "None", you were not awarded any place of residence in a dormitory.

Details:	
Address:	39-410
Distance to the university from place of residence:	200
Income per family member:	500.00
Number of places:	1
Pool of places:	Miejsca w akademikach w gestii Komisji ds. Domów Studenckich
Previous dormitory:	brak
Justification:	
Assigned dormitory:	DS Babilon, Pokoje dwuosobowe
Place available from:	2016-06-30
Place available to:	2016-04-01
Check-in deadline:	2016-05-30

The choice of assigned places must be confirmed in the USOSweb by <u>20 July</u> <u>2022</u> by clicking "Confirm". The status of your application will change from "Accepted" to "Confirmed". **Moreover, you are obliged to pay the deposit/booking fee no later than 26 July 2022**.

Should you not perform these operations before the aforementioned deadlines, your application will be denied. It will not be possible to retrieve the place that was previously allocated to you.



If you wish to give up your assigned place in a dormitory, **you are obliged** to report this fact in the USOSweb by clicking the "Cancel" button. Following this operation, the status of your application will change to "Abandoned". Once you have given up your assigned place in the USOSweb system, it cannot be undone.

If you resign from the assigned place, you can reapply by submitting a paper form to the Commission for Dormitories by 20 September 2022. You should send the scan of your application (printed out and signed by hand) at <u>akademik@umcs.pl</u>. However, your

application might be considered as late as after 2 October 2022, i.e. after the accommodation deadline in the 2022/2023 academic year.

Should you have any further questions, please contact any of the employees at the Office for Student Affairs of the Centre for Education and Studies Management via telephone + 48 533-86-27 or e-mail <u>akademik@umcs.pl</u>.