

AUTHOR GUIDELINES

In accordance with the editorial policy, the scientific journal *Anuario Latinoamericano – Ciencias Políticas y Relaciones Internacionales* will publish scholarly papers in Spanish, Portuguese, and English.

The submitted texts will be approved for publication after the positive review by two external experts through the double-blind peer review process.

The articles should fulfil the following formal and editorial requirements:

1. The text should be in *.docx, *.doc or *.rtf. format; the length of the article should not exceed 40 000 characters, including footnotes and bibliographic references; in case of book reviews the size should be of up to 10 000 characters; font: Times New Roman, size of the body of the text 12 points, size of the footnotes and bibliographic references 10 points; 1.5 line spacing.
2. The article should be divided into sections, including an introduction and conclusions. The titles of the sections of the text will be aligned to the left, without numbering or tabulation. The introduction of the article should provide the reader with the following information: importance of the topic, conceptual or historical background of the topic, definition of the problem, objectives that should be in tune with the research question. The following sections explain methods, results, and conclusions.
3. The title of the article in the language of the article and in English; the name and surname of the author; the institutional affiliation with postal address and institutional e-mail address; brief information on the author; the author identification number ORCID.
4. The abstract (of up to 600 characters) should be written in the language of the article and in English (in Spanish, if the article is in English); keywords (3-6) in the respective language, separated by commas. The abstract should clearly express the main objective of the study and the hypothesis proposed. It should also state all the essential aspects of the methodology used for the investigation as well as describe the main results and indicate the conclusions accurately.
5. The bibliographical references must follow the rules of APA format and must be listed in alphabetical order; each entry should include: surname and first name initial of the author/authors; year of publication given in parentheses; title of the work in italics; place of publication; name of the editor; volume number as well as DOI number in case of publications which have it allocated.

Examples:

Books:

Mainwaring, S. & Pérez-Liñán, A. (2013). *Democracies and Dictatorships in Latin America. Emergence, Survival, and Fall*. New York: Cambridge University Press.

Chapters in books:

Alcántara Sáez, M. & Tagina, M. L. (2011). Las elecciones del bicentenario: un análisis comparado. In M. Alcántara Sáez, M. L. Tagina (Eds.), *América Latina: política y elecciones*

del bicentenario (2009–2010) (pp. 1–30). Madrid: Centro de Estudios Políticos y Constitucionales.

Articles in journals:

Altman, D. (2005). Democracia directa en el continente americano: ¿Autolegitimación gubernamental o censura ciudadana?. *Política y Gobierno*, vol. XII, no. 2, pp. 203–232.

Electronic documents:

Shifter, M. (August 19, 2011). Liderazgo político y gobernabilidad democrática en América Latina y Colombia. Los desafíos de la democracia en América Latina. *Inter-American Dialogue*. Retrieved May 15, 2015, from <http://www.thedialogue.org/page.cfm?pageID=32&pubID=2080&mode=print>

6. The footnotes of explicative or discursive character should be written at the bottom of the page; the biographical references inserted into the text should be given in parentheses and must contain the name of the author, year of publication and page number (Altman, 2005, p. 203) / pages number (Altman, 2005, pp. 203-232).

7. Textual quotations which have less than 40 words, are written immersed in the text and enclosed in double quotation marks, without italics. Quotes that have more than 40 words are written apart from the text, with left indentation applied to the paragraph and without quotation marks or italics in Times New Roman 11.

8. Diagrams and tables (in black and white only) should be editable and prepared in the format compatible with MS Windows.

The materials should be sent to the e-mail address of the Editor-in-Chief:

Prof. Dr. Katarzyna Krzywicka

katarzyna.krzywicka@umcs.edu.pl or anuario.latinoamericano@umcs.pl

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