

**Guidelines for the preparation of individual research plans
of doctoral students working on doctoral dissertations
at the Institute of Social-Economic Geography and Spatial Management
University of Maria Curie-Skłodowska in Lublin**

1. Following § 13, section 2 of the Regulations of the Doctoral School in Social Sciences at the Maria Curie-Skłodowska University, a PhD student is obliged to prepare - in cooperation with the supervisor - an individual research plan. This plan should be prepared at the end of the first year of doctoral studies, approved by the Scientific Council of the Institute of Socio-Economic Geography and Spatial Management and submitted to the Director of the Doctoral School in Social Sciences at Maria Curie-Skłodowska University not later than in September of that year.
2. The individual research plan should include the following activities related to the preparation of the thesis and the presentation of the research results:

Period	Activities
By the end of the first year of study	<ol style="list-style-type: none"> 1) Preparation of a preliminary concept of the dissertation, including: <ol style="list-style-type: none"> a) the topic of the dissertation; b) the rationale for choosing the topic, in particular, presenting its originality and novelty and referring to state of the art in the field; c) the research objectives; d) the definition of the research problem undertaken in the dissertation; e) the formulation of research questions and hypotheses; f) the description of the methodology of the planned research; g) the selection of the essential resources that make it possible to start the research project; h) the preliminary structure of the dissertation with the division into chapters and subchapters. 2) Formulation of a schedule of the research process and writing the dissertation, which should include: <ol style="list-style-type: none"> a) the research plan indicating the activities to be completed by the end of each subsequent semester; b) the information about materials and data necessary to achieve the goal of the dissertation and potential risks; c) the information on planned international cooperation; d) the information on planned activities related to applying for external funds; e) the scheduled date of submission of the dissertation and initiation of the doctoral procedure. 3) Submission of the Individual Research Plan to the Director of the Institute of Socio-Economic Geography and Spatial Management in time to be presented and approved no later than at the September meeting of the Institute's Scientific Council. 4) Submission to the Director of the Institute of Social-Economic Geography and Spatial Management the declaration of being acquainted with the document entitled "Detailed rules of conducting mid-term evaluation at the Doctoral School of Social Sciences, Maria Curie-Skłodowska University". 5) Submission of the approved Individual Research Plan to the Director of the Doctoral School of Social Sciences, Maria Curie-Skłodowska University.
Period	Activities

**Annex to the Resolution No. 9/2020, 4.12.2020
of the Scientific Council of the Institute of Social-Economic Geography and Spatial Management**

By the end of the second year of study	<ol style="list-style-type: none">1) Implementation of research tasks bringing the student closer to the completion of the dissertation in accordance with the schedule.2) Active participation (with a paper or poster) in at least one national or international scientific conference .3) Publication or acceptance for publication of an article in a journal from the currently valid list of the Ministry of Science and Higher Education or a monograph of the 1st level or a chapter in a monograph of the 2nd level (it is accepted to publish in a group of authors, but the individual contribution of the Ph.D. student confirmed by statements of co-authors must be at least 30%).4) Preparation and submission of an application for external research funding.
By the end of the third year of study	<ol style="list-style-type: none">1) Implementation of research tasks in accordance with the schedule.2) Verification, together with the supervisor, of the achieved scientific achievements in relation to the requirements included in the currently binding regulations3) Active participation (with a paper or poster) in at least one national or international scientific conference.
By the end of the fourth year of study	<ol style="list-style-type: none">1) Implementation of research tasks in accordance with the schedule.2) Fulfilment of conditions for the initiation of the Ph.D. conferment procedure.3) Submission of the dissertation and initiation of the Ph.D. conferment procedure.

3. The implementation of the Individual Research Plan is subject to a mid-term evaluation after the 2nd year of study.

Zastępca Dyrektora Instytutu

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