

Prowadzący	Aneta Karasek , Phd
Oferta PJO*	NIE
Oferta PJOE*	TAK
Kierunek, rok, stopień dla PJO	Zarządzanie,
Semestr roku 2021/2022	Zimowy

* PJO – przedmiot w języku obcym dla studentów polskich / PJOE – przedmiot w języku obcym dla studentów Erasmus+

** zostawić właściwe

BASIC INFORMATION ABOUT THE SUBJECT (INDEPENDENT OF THE CYCLE)

Module name	Interpersonal skills and design thinking
Erasmus code	
ISCED code	
Language of instruction	English
Website	https://www.umcs.pl/en/courses-in-english,21103.htm (dla PJOE)
Prerequisites	
ECTS points hour equivalents	Contact hours (work with an academic teacher): 30 Total number of hours with an academic teacher: 30 Number of ECTS points with an academic teacher: 4 Non-contact hours (students' own work): 20 Total number of non-contact hours: 20 Number of ECTS points for non-contact hours: 2 Total number of ECTS points for the module: 6
Educational outcomes verification methods	Active participation in the classes and the preparation of a oral presentation and final project.
Description	The main objectives of the course: 1.to develop self-awareness and understanding and valuing differences between employees 2.improve the effectiveness of problem solving 3.to learn a broad variety of skills supportive communication at work
Reading list	<ol style="list-style-type: none"> 1. D.A. Whetten, K. S. Cameron, Developing Management Skills, Prentice Hall; 8 edition, 2011 2. J.Keyton, Communication and organizational culture : a key to understanding work experiences, SAGE Publishing, 2011 3. P.Cobley, P.Schulz (Eds.), Theories and models of communication, de Gruyter Mouton, 2013 4. G.Cheney, S. May, D.Munshi (eds.),The handbook of communication ethics, New York : Routledge, 2011 5. International Dimensions of Organizational Behaviorby Nancy J. Adler, Allison Gundersen, (5th Edition), South-Western College Pub; 005 edition (June 29, 2007) 6. The 7 Habits of Highly Effective. Powerful Lessons in Personal Change, byStephen R. Covey, Free Press; Revised edition (November 9, 2004) 7. Primal Leadership by Daniel Goleman, Richard Boyatzis, Annie McKee,Boson: Harvard Business School Press, (2004) 8. Training in Interpersonal Skills by Stephen P.Robbins, (5th Edition), Prentice Hall; 5 edition (May 19, 2008) 9. A. Pressman, Design Thinking: A Guide to Creative Problem Solving for Everyone, Routledge; 1 edition, 2018. 10. T. Brown, J. Wyatt,Design thinking for social innovation.Development Outreach,2010, 12(1), 29-43.
Educational outcomes	<p>KNOWLEDGE</p> <ol style="list-style-type: none"> 1. related to communication strategies 2. related to emotional intelligence 3. related to design thinking methodology <p>SKILLS</p>

	<ol style="list-style-type: none">1. creative problem solving2. of public presentation3. conflict management ATTITUDES <ol style="list-style-type: none">1. being open for others and understanding differences between people2. cooperation in solving problems
Practice	n/a

INFORMATION ABOUT CLASSES IN THE CYCLE

Website	https://www.umcs.pl/en/courses-in-english,21103.htm (dla PJOE)
Educational outcomes verification methods	Active participation in the classes and the preparation of a oral presentation and final project.
Comments	30 hours with Aneta Karasek , Phd
Reading list	<ol style="list-style-type: none"> 1. D.A. Whetten, K. S. Cameron, Developing Management Skills, Prentice Hall; 8 edition, 2011 2. J.Keyton, Communication and organizational culture : a key to understanding work experiences, SAGE Publishing, 2011 3. P.Cobley, P.Schulz (Eds.), Theories and models of communication, de Gruyter Mouton, 2013 4. G.Cheney, S. May, D.Munshi (eds.),The handbook of communication ethics, New York : Routledge, 2011 5. International Dimensions of Organizational Behaviorby Nancy J. Adler, Allison Gundersen, (5th Edition), South-Western College Pub; 005 edition (June 29, 2007) 6. The 7 Habits of Highly Effective. Powerful Lessons in Personal Change, byStephen R. Covey, Free Press; Revised edition (November 9, 2004) 7. Primal Leadership by Daniel Goleman, Richard Boyatzis, Annie McKee,Boson: Harvard Business School Press, (2004) 8. Training in Interpersonal Skills by Stephen P.Robbins, (5th Edition), Prentice Hall; 5 edition (May 19, 2008) 9. A. Pressman, Design Thinking: A Guide to Creative Problem Solving for Everyone, Routledge; 1 edition, 2018. 10. T. Brown, J. Wyatt,Design thinking for social innovation.Development Outreach,2010, 12(1), 29-43.
Educational outcomes	<p>KNOWLEDGE</p> <ol style="list-style-type: none"> 1. related to communication strategies 2. related to emotional intelligence 3. related to design thinking methodology <p>SKILLS</p> <ol style="list-style-type: none"> 1. creative problem solving 2. of public presentation 3. conflict management <p>ATTITUDES</p> <ol style="list-style-type: none"> 1. being open for others and understanding differences between people 2. cooperation in solving problems
A list of topics	<ol style="list-style-type: none"> 1. Importance of interpersonal skills in the workplace 2. Communication Strategies for Different Personality Types 3. Emotional Intelligence 4. Interpersonal Communication 5. Self awareness 6. Listening skills 7. Presentation Skills 8. Effective team work 9. Conflict management 10. Lateral thinking 11. Design thinking methodology 12. Understand and define the problem 13. Generate new ideas 14. Prototype and test
Teaching methods	Workshop, Case study, problem discussion, learning by doing, design thinking tools
Assessment methods	Class contributions, attendance, final project

