Prowadzący	dr Grzegorz Grela
Oferta PJO*	~~TAK~~ / NIE**
Oferta PJOE*	TAK / ~~NIE~~**
Kierunek, rok, stopień dla PJO	
Semestr roku 2021/2022	zimowy / ~~letni~~**

* PJO – przedmiot w języku obcym dla studentów polskich / PJOE – przedmiot w języku obcym dla studentów Erasmus+

** zostawić właściwe

BASIC INFORMATION ABOUT THE SUBJECT (INDEPENDENT OF THE CYCLE)

Module name	**Business process management**
Erasmus code	
ISCED code	
Language of instruction	English
Website	http://www.umcs.pl/pl/addres-book-employee,860,pl.html
Prerequisites	Basic knowledge of management
ECTS points hour equivalents	**15 Contact hours (work with an academic teacher)** **15 Total number of hours with an academic teacher** **3 Number of ECTS points with an academic teacher** **10 Non-contact hours (students' own work)** **10 Total number of non-contact hours** **0 Number of ECTS points for non-contact hours** **3 Total number of ECTS points for the module**
Educational outcomes verification methods	test, project, business processes simulation games
Description	The course contains the knowledge and methods required to map, analyze, optimize, implement and evaluate business processes. Students will learn about Toyota Production System: pull principle, 14 principles, 8 types of waste. Learn how to design lean processes. BPM toolbox: Kaizen, Poka Yoke, Kanban, TPM, SMED, 5S, Makigami. During the course will be introduced several business processes simulation games.
Reading list	1. George Watt, Howard Abrams, Lean Entrepreneurship, Apress, Berkeley, CA 2019. 2. Jan vom Brocke, Jan Mendling (ed.) Business Process Management Cases, 2018. 3. Jens Ohlsson, Shengnan Han, Prioritising Business Processes, Design and Evaluation of the Prioritisation and Categorisation Method (PCM), 2018. 4. Kirchmer, M. High Performance Through Business Process Management. Springer 2017. 5. Vanessa Just Sustainable Business Processes in Global Companies, Wertschöpfung und Effizienz, 2020.
Educational outcomes	Knowledge: 1. Theory of business processes management 2. Approaches to business process optimization. 3. Lean enterprise as business strategy

	4. Toyota Production System: pull principle, 14 principles, 8 types of waste. 5. BPM toolbox: Kaizen, Poka Yoke, Kanban, TPM, SMED, 5S, Makigami. 6. Software used in business process optimization. Skills: 1. Process mapping 2. Process analysis 3. Process optimization 4. Process implementation Attitudes: 1. Proper attitude toward business process improvement 2. Self-awareness and openness to change
Practice	Case study

INFORMATION ABOUT CLASSES IN THE CYCLE

Website	https://www.umcs.pl/en/courses-in-english,21103.htm (dla PJOE)
Educational outcomes verification methods	
Comments	
Reading list	1.
Educational outcomes	KNOWLEDGE 1. SKILLS 1. ATTITUDES 1.
A list of topics	1.
Teaching methods	
Assessment methods	