Irma Słomczyńska

Faculty of Political Science and Journalism

Maria Curie-Sklodowska University

**Timeframe:** 5 meetings (15 teaching hours; Friday 12.00-14.15; 9/10, 16/10, 6/11, 13/11, 20/11).

**Assessment method:** 50% - active class participation; 50% - written draft of your publication strategy including list of 3 publishing houses or 3 journals' titles with a solid justification of your choice regarding the research topic and expected research findings, originality of your research as well as the requirements of your personal research plan that you delivered. You need to deliver your draft at least a week before the end of winter exam session via e-mail: <u>islomczy@interia.pl</u>.

Due Covid-19 pandemia our classes may be carried out in a formula of distance-learning via MS Teams (in order to register please use the following code: jqqlj2c).

# Academic Writing

Meeting 1 (Fri 9/10)

#### Written final reports and other written manuscripts

- Readership;
- Publication rules;
- Structure and content;
- Recommended conventions of your writing-up;
- Word distribution.

Meeting 2 (Fri 16/10)

#### **Title, introduction, conclusions**

- How to write a proper title/introduction/conclusions of my research report?
- Internal structure of an introduction and conclusions;
- Recommended language conventions.

## Meeting 3 (Fri 6/11)

## Abstract

- What is an abstract?
- Why abstract and key words are important?
- Different types of abstracts;
- Internal structure of an abstract;
- Recommended language conventions;
- How can I assess the quality of my abstract?

# Meeting 4 (Fri 13/11)

## Literature review, methods, results, discussion

- How to write a proper literature review, methods, results, discussion concerning the research report?
- Internal structure of a literature review, methods, results, discussion;
- Recommended language conventions.

# Meeting 5 (Fri 20/11)

## The final check before submitting

- The EAL (English as an Additional Language) writers challenges;
- Printing and correcting a manuscript;
- Cutting and checking a manuscript readability;
- Checking clarity and logical order;
- Meeting formal academic language rules;
- Rejection and the need to rewrite a manuscript.