



ANNOUNCEMENT
of Rector
of the Maria Curie-Skłodowska University
in Lublin
of 28 September 2020

*regarding provision of safe conditions of accommodation in the residence halls
during the COVID-19 epidemics*

Pursuant to chapter 23 section 1 and section 2 Act of 20 July 2018 *The Law on Higher Education and Science* (Journal of Laws of 2020 item 85 as amended), in relation to § 19 subsection 19 *The Statutes of the Maria Curie-Skłodowska University in Lublin* of 29 May 2019, in relation to provisions of Act of 2 March 2020 *on specific solutions related to prevention, counteraction and eradication of COVID-19, other infectious diseases and crisis situations caused by them* (Journal of Laws of 2020 item 374 as amended)

this to specify:

§ 1

1. In the residence halls of the Maria Curie-Skłodowska University in Lublin until further notice:

1) this is to order:

- a) compulsory wearing of masks or visors covering the mouth and nose by all persons (employees and residents) using common spaces, i.e. corridors, staircases, kitchens, laundries, lifts, public sanitation facilities and bathrooms as well as offices, where customers are served,
- b) compulsory hand disinfection while entering and leaving the building,
- c) keeping a safe distance of 1.5 m (recommended at least 2 m) between persons using common spaces of the residence halls,
- d) staying in spaces designated for common use in the residence hall, i.e. in particular in the kitchens, sanitary and hygienic rooms and lifts, in compliance with the orders concerning the number of persons that may stay there simultaneously with observance of the safe distance,
- e) absolute adherence to internal regulations and procedures concerning rules of behavior during the state of epidemics or epidemic threat, and obeying instructions issued especially by managers of particular residence halls,

2) this is to forbid:

- a) to receive visitors in the residence halls, including residents from other residence halls,
- b) to pay mutual visits in resident's rooms within a given residence hall,
- c) to organize meetings and assemblies in the residence halls and in its vicinity;

3) this is to recommend:

- a) to observe personal hygiene, in conformity with recommendations of the Chief Sanitary Inspector,
 - b) to be especially careful to leave clean rooms and equipment intended for common use after using them,
 - c) to behave in conformity with recommendations of the Minister of Health provided in real-time announcements issued in mass media, as well as information posted on the UMCS websites – the KORONAWIRUS tab,
 - d) to communicate in administrative matters by telephone or e-mail.
2. Restrictions referred to in section 1 subsection 1 letter c are not applied to a close person residing in a given residence hall, i.e. a spouse, siblings, children, persons in the adoption relationship, persons living together or living in the same room.

§ 2

1. In the event the symptoms suggesting a SARS-CoV-2 infection occur in a person/persons residing in the residence hall one should immediately notify this fact by telephone to the manager of the residence hall.
2. If it is impossible to notify the manager of the residence hall, one should notify an employee on duty at the reception desk of the residence hall.
3. Notification may be made by a person in which the symptoms of the disease occur or a person who is a witness of such an event.
4. With reservation of section 5, in the next stage the person referred to in section 1, shall immediately get in touch by telephone with a primary care physician or the District Sanitary-Epidemiological Station (PSSE) – tel. **81-478-71-02; 81-478-71-29, +48 605-194-800** (outside office hours), in order to receive information concerning a further procedure.
5. If due to the state of health the isolated person cannot conduct a telephone conversation by himself/herself, the conversation should be conducted by the manager of the residence hall or an employee of the reception desk.
6. In the event of a sudden worsening of the state of health the manager of the residence hall or an employee of the reception desk shall call an emergency medical team – tel. 112 or 999.
7. The manager of the residence hall shall take steps aiming at protection of the remaining residents of the residence hall, including the determination of the areas, in which the user of the residence hall referred to in section 1 moved and stayed, he/she shall order a routine cleaning according to the specified procedures and a disinfection of touch surfaces (handles, handrails, knobs etc.). He/she shall also make a list (if possible) of people present at the same time in the part/ parts of the building, in which stayed the user of the residence hall referred to in section 1, and he/she shall also

recommend observance of the guidelines of the Chief Sanitary Inspector available on the websites www.gov.pl/web/koronawirus and www.gis.gov.pl, as well as of the procedures binding at the University.

§ 3

1. Residents of the residence halls are obliged to immediately pass information about a confirmed infection in their case, a suspicion of a disease caused by the SARS-CoV-2 virus (a decision of PSSE about hospitalization or isolation) or a suspicion of an infection by this virus (a decision of PSSE about quarantine) to the below 24/7 telephone numbers:

Cellular telephone +48 506-102-571

Cellular telephone +48 506-102-773

2. In the event of English-speaking students the information referred to above should be passed to the 24/7 **telephone number +48 573 013 721**.
3. Residents of the residence halls who despite their duty fail to report the above cases, after a period of treatment, isolation or quarantine may be deprived of the right to continue their residence in those facilities.

§ 4

In the event of a residence hall where an infection or a suspicion of an infection with a disease caused by the SARS-CoV-2 virus (a decision of PSSE about hospitalization, home isolation) and a suspicion of an infection by this virus (a decision about a quarantine):

1) residents and employees of the residence hall are obliged to make available any data and information, which will be required by the manager of the residence hall in order to establish close contacts with the abovementioned persons,

2) the manager of the residence hall:

- a) shall establish, according to the guidelines, a list of all residents and employees, who have had close contacts with the persons hospitalized or referred to isolation,
- b) shall inform the residents of the residence hall and the subordinate employees about the situation, and shall define measures to be taken,
- c) immediately and promptly shall inform the persons residing in one room with the person infected or suspecting a disease caused by the SARS-CoV-2 virus about a total ban on leaving the room until the time PSSE makes a decision about a transfer to an isolator,
- d) immediately and promptly shall introduce a total ban addressed to all residents of the residence hall having a close contact with the persons infected or suspected to have a disease caused by the SARS-CoV-2 virus on leaving the room until the time PSSE makes a decision about a transfer to an isolator (it refers especially to people residing in the same apartment, with common bathrooms, toilets and kitchens),
- e) in the event of a residence hall, in which all residents of a given floor use common bathrooms, toilets and kitchens, the manager of such a residence hall shall designate and appropriately label bathrooms and toilets exclusively for the isolated people, whereas the other residents have to use bathrooms and toilets located on other floors;

- 3) the mobility of residents should be limited, and frequency of cleaning and disinfection of corridors and hygienic and sanitary facilities should be increased on the floors on which the isolated persons stay,
- 4) residents having a close contact with persons infected or suspected to have a disease caused by the SARS-CoV-2 virus cannot use common kitchens or other rooms designated for common use,
- 5) residents of an apartment with common bathrooms, toilets and kitchens shall be obliged to clean the residential and hygienic and sanitary rooms themselves; cleaners and disinfectants shall be provided by the manager of the residence hall,
- 6) rubbish from rooms and apartments subject to isolation shall be placed on corridors in tied plastic bags at specified times, where it will be picked by service workers and taken to chutes or dustbins. Each bag, before picking, should be put in another bag and carefully tied,
- 7) delivery of food and personal hygiene products to the isolated rooms, ordered privately by residents of the residence halls outside the building electronically by telephone, may be carried out only at times specified by the manager of the residence hall. Food and personal hygiene products are delivered with observance of strict sanitary regimes;
- 8) In the event of close contacts with a person suspected to be infected by the SARS-CoV-2 virus (quarantine), there is no need to isolate residents of the residence hall; they should be only informed about the need of self-observation of their state of health and of reporting any symptoms that may suggest an infection.

§ 5

1. Considering the epidemiological situation, this is to define the maximum limits of accommodation in particular residence halls, yet subject to provisions in sections 1 and 2:

Item	Residence hall	Maximum limit of available places
1.	Amor	124
2.	Babilon	153
3.	Femina	312
4.	Grześ	200
5.	Helios	359
6.	Ikar	359
7.	Jowisz	204
8.	Kronos	56
9.	Zana	107

2. The University reserves the right to accommodate a lower number of people in a given residence hall than referred to in section 1. Decisions in this matter shall be made by the Director of the Center for Training and the Study Services in consultation with the Chancellor of UMCS.

3. The following manner of accommodation in double rooms is recommended in the below residence halls:
 - 1) „Zana” i „Kronos” – single;
 - 2) „Helios”, „Ikar” – small double rooms – single;
 - 3) „Grześ” – at least in 98 rooms – single;
 - 4) „Jowisz” – at least in 14 rooms – single;
4. The persons who have been assigned places in a residence hall, while moving into residence halls shall be obliged to place a statement according to the specimen in the Attachment to this Announcement.
5. Until further notice:
 - 1) TV rooms and the so-called club rooms are excluded from use;
 - 2) Emergency/ short-term accommodation is banned;
 - 3) Only 1 person may stay in quiet study rooms and laundries.

§ 6

1. Payments for a place in a residence hall shall be made according to the price list of payments specified for the academic year 2020/2021 available on the University website in the tab <https://www.umcs.pl/pl/cennik-oplat-miesiecznych-za-rok-akademicki-2020-2021,19946.htm>
2. A person leaving a residence hall shall be obliged to take his/her personal belongings with him/her and make all the settlements.
3. Failure to obey the rules referred to in this Announcement may constitute grounds to deprive a given person of a designated place.

R E C T O R

prof. dr hab. Radosław Dobrowolski

Statement of a resident of the Residence hall

.....
Name and surname

.....
Contact tel. / e-mail address*

Room number date and time of accommodation

Considering safety and health protection as well as minimizing the risk of an infection by the SARS-CoV-2 virus in residents and employees of the residence halls, pursuant to the guidelines of the Minister of Science and Higher Education developed in consultation with the Chief Sanitary Inspector, regarding provision of safe conditions of accommodation in the residence halls during the COVID-19 epidemics, you are asked to make the following statements.

I declare that

1. I do not show any alarming symptoms of a disease suggesting a SARS-Cov-2 infection, and in case they occur I undertake to immediately notify about it the manager of the residence hall by telephone,
2. in the case of my accommodation in the residence hall I undertake to strictly obey the rules of safety and personal hygiene that have been introduced by the Chief Sanitary Inspector, and especially: the hand disinfection while entering the buildings, the observance of social distancing rules, and in particular the avoidance of gatherings, covering the mouth and nose (with a mask, a visor etc.), and immediate notifying the manager about suspicions resulting from a contact with a person infected by COVID-19,

In addition, I declare that I am aware of threats and consequences resulting from residence in the residence hall during the Covid-19 epidemics.

(date and legible signature)

Information regarding the processing of the so-called usual and sensitive personal data of residents of the residence halls during the COVID-19 epidemics

1. Administrator of personal data

The administrator of your personal data is the Maria Curie-Skłodowska University in Lublin. You may contact the administrator in the following way:

- 1) By post to the address: Pl. Marii Curie-Skłodowskiej 5, Lublin
- 2) By e-mail: abi@umcs.lublin.pl

2. Inspector of data protection

You may contact the inspector of data protection in all matters regarding the processing of personal data and exercising the rights connected with the data processing in the following way:

- 1) By post to the address: Plac Marii Curie-Skłodowskiej 5, Lublin
- 2) By e-mail: abi@umcs.lublin.pl

3. Purposes and legal grounds of data processing

The legal grounds of the processing of your personal data are based on chapter 6 section 1 letters d, e and chapter 9 section 2 letter i of the regulation of the European Parliament and Council (EU) 2016/679 od 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation): accomplishment of a task executed in the public interest; protection of life and health of the data subject or another natural person in order to ensure safe and hygienic conditions of accommodation in the residence halls during the Covid-19 epidemics (chapter 11 section 5, 50 section 1, chapter 51 section 1 Act *Law of Higher Education and Science*; Announcement of Rector of UMCS of 28 September 2020 *regarding provision of safe conditions of accommodation in the residence halls during the COVID-19 epidemics*).

Provision of personal data (name and surname, selected means of direct communication: e-mail address or telephone number, room number, arrival date, data of occurring disease symptoms) is voluntary yet

necessary to the purposes of ensuring of safety and health protection, as well as minimizing the risk of infection by COVID-19. In the event they are not provided the accommodation in residence halls will be not be possible.

4. Period of personal data storage

We will store your personal data (provided in the above statement) for the period of your residence in the residence hall, and it will be deleted not later than one month of the check-out date.

5. Receivers of data

We can make available your personal data for public bodies or entities authorized to receive data pursuant to the binding law regulations, and in particular to sanitary units accomplishing tasks aiming at prevention, counteracting and eradication of COVID-19.

6. Rights related to the processing of personal data

You shall have the following rights:

- 1) the right of access to your personal data;
- 2) the right to require a correction of your personal data that are incorrect and a supplementation of incomplete personal data;
- 3) the right to require a deletion of your personal data. You do not have this right in particular in the scope in which the processing is necessary: to accomplish a task executed in the public interest; due to the public interest in the sphere of public health such as protection against serious cross-border health threats, if it follows from the regulations of law;
- 4) the right to require a limitation in the processing of your personal data;
- 5) the right to raise an objection to the processing of your personal data – in the event when the grounds for their processing is the accomplishment of a task executed in the public interest, unless the University demonstrates the existence of valid, legally justified grounds for the processing, overriding the interests, rights and freedoms of the data subject;
- 6) the right to place a complaint to the supervisory body dealing with the protection of personal data, i.e. the President of the Personal Data Protection Office;
- 7) your personal data are not subject to the process of automated decision-making, including profiling.

(I have read the content of the information, date and legible signature)