

Based on Article. 200 para. 2 of the Act of 20 July 2018 The Law on Higher Education and Science (Journal of Laws of 2018, item 1668 with later amendments), hereinafter referred to as the Act, the Senate of Maria Curie Skłodowska University in Lublin sets the following rules for the admission of candidates in the academic year 2020/2021 to the Doctoral School of Social Sciences run by Maria Curie Skłodowska University in Lublin:

1. Persons eligible for admission to the doctoral school will hold a master's degree, a master's degree in engineering or an equivalent degree, or will be a person referred to in Article 186 para. 2 of the Act.
2. A prerequisite for the admission of a candidate to the recruitment procedure is setting up a personal account in the Internet Candidate Registration System, herein after referred to as IRK. IRK operates at: irk.umcs.lublin.pl. Candidates access IRK on their own.
3. After creating an account in IRK, the candidate selects a doctoral school and indicates the scientific discipline in which they intend to prepare a doctoral dissertation.
4. A candidate for the doctoral school submits the following documents:
 - 1) application for admission to the doctoral school generated from the IRK system;
 - 2) a copy of the diploma confirming that they hold the of master's degree, master's degree in engineering or equivalent together with the supplement, if it has been issued (original documents for inspection), or a diploma referred to in art. 326 para. 2, point 2 or 327 para. 2 of the Act stating the right to obtain a doctorate in a country in which the higher education institution that issued it operates, subject to the provisions of point 3;
 - 3) in the case of persons referred to in art. 186 para. 2 of the Act a copy of the diploma of completion of first-degree studies with a supplement, if it has been issued (originals of the documents for inspection), or a certificate of completion of the third year of uniform Master's studies;
 - 4) a current photograph, consistent with the requirements applicable when issuing identity cards in Poland;
 - 5) documentation confirming the previous scientific achievements of the candidate:
 - a) mandatorily:
 - a research CV,
 - documentation confirming active participation in scientific conferences or scientific associations/circles or research projects,
 - an opinion about the candidate's aptitude for research work, prepared by a person with, at least ,a doctorate degree,
 - b) voluntarily:
 - scientific publications or,
 - reviews of scientific publications or,
 - certificates confirming knowledge of foreign languages or,
 - a doctoral diploma.
 - 6) outline of the research project related to the scientific discipline in which the candidate intends to prepare a doctoral dissertation.
5. Candidates qualified for the doctoral school are required to enter an electronic version of their photograph into their personal account in the IRK system and to pay a fee for issuing an electronic doctoral student card in the amount determined by the minister competent for higher education.

The rules for undertaking and receiving education at a doctoral school by foreigners are defined in art. 323 in connection with art. 326, 327, 328, subject to the provisions of art. 198 par. 8 of the Act.

1. Foreigners may undertake education in Polish if they demonstrate knowledge of the Polish language, i.e. if they:

- 1) complete a one-year preparatory course to study in Polish in institutions designated by the minister responsible for higher education, or
- 2) have a certificate of Polish language knowledge issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, or
- 3) have completed secondary school abroad, in which classes were taught in Polish or
- 4) have completed secondary school in Poland or
- 5) have completed university studies in Poland with a major in Polish, or
- 6) during the interview, will obtain confirmation that their preparation and the level of Polish language skills allow them to undertake education in Polish.

2. Foreigners may undertake education in a foreign language if they:

- 1) have a document confirming knowledge of a foreign language in which education is conducted, listed in Annex 2 to this resolution, with the proviso that the documents confirming knowledge of a foreign language are also certificates, diplomas or other documents confirming the completion of a post-primary school abroad, whose classes were conducted in the same foreign language in which the foreign student will be educated in Poland, as well as a diploma of higher education in Poland conducted in the same foreign language, in which the foreign student will be studying at the doctoral school, or
- 2) during the interview they will get confirmation that their preparation and the level of foreign language skills allow them to undertake education in a foreign language.

3. Foreigners, in addition to the documents listed in § 2 para. 4, submit:

- 1) legalization or validation documents of the documents referred to in § 2 para. 4 points 2 and 3, if issued by a university from outside the territory of the Republic of Poland;
- 2) a copy of the ID document;
- 3) photocopies of documents certifying legal stay on the territory of the Republic of Poland, if they were issued before or during the recruitment procedure, or the foreign candidate's statement that he will submit relevant documents immediately after the commencement of education, if they qualify for the doctoral school;
- 4) one of the documents referred to in para. 2 points 1-5 confirming the knowledge of the Polish language if the candidate wants to study in Polish or one of the documents referred to in paragraph 3 point 1, confirming the knowledge of a foreign language if they want to study in a foreign language;
- 5) photocopy of the insurance policy in case of illness or consequences of accidents for the period of education in Poland or the European Health Insurance Card, or a foreigner's statement that he will join the NFZ immediately after the beginning of education.

4. The University may ask the candidate for submission of an ordinary translation in to Polish of the documents referred to in § 2 para. 4, points 2 and 3