SCHEDULE

of the Rector of Maria Curie-Skłodowska University in Lublin,

of the Management Board of the University's Students' Council of Maria Curie-Skłodowska University

and The PhD Students' Council of the Maria Curie-Skłodowska University

from the 30th of March 2020

valid until further notice, but not shorter than until the 22nd of April 2020

on actions in the proceedings concerning applications for social support in the USOSweb system for students and doctoral students.

Dates	Actions
from the 1st day of the month	**Launch of application generating in USOSweb for social scholarship, social scholarship with an increase, scholarship for disabled persons, allowance**; from this moment on it is possible to fill in and correct the applications and attach PDF files (attaching only until the registration of the application/statement !). **When filling in the statement of income / application, attach the necessary documents in PDF format through USOSweb. Files with documents should be attached BEFORE the application is registered. It is obligatory to use the "sign and submit electronically" action** on the last screen of the completed application. After clicking, the system will generate an authorization code which will be sent to your e-mail address. This

	code will have to be entered in the appropriate field in USOSweb (on the next screen). After entering and approving the application/statement/allowance will be registered and the status will change to submitted. **Also read the instructions in USOSweb** and on the website https://www.umcs.pl/pl/student.htm (only in polish)
until the 14th day of the month (until 23:59)	**Closing the electronic round of generating applications and attaching documents in PDF format to the USOSweb**; until then it is necessary to generate an income statement and an application, to attach the necessary documents in PDF format, which confirm the student's financial situation or confirm the degree of disability or difficult life situation and to register. **If the deadline is exceeded, it will be possible to generate the application only in the next application period!**
until the 22nd day of the month	**Preparation of applications for examination**; verification, calls for completion, acceptance of **submitted applications and supporting documentation**

Attention! In order to improve the work of the committee, please carefully register complete applications! Information on the possible need to correct or complete the application will be provided in the USOSweb in details of the specific application, as a comment of the coordinator.

R E C T O R

prof. dr hab. Stanisław Michałowski