

## **Subject: ACADEMIC WRITING**

**Academic Year:** 2019-2020, autumn semester, DOCT, III, 1

**Lecturer:** Prof. Dr. hab. Jan Holzer, Ph.D. (e-mail: Jan.Holzer@poczta.umcs.lublin.pl)

### **Course description**

The main aim of the course focuses on introduction to and application of key principles of effective and efficient academic writing.

The essence of the course is to prepare, on the basis of student MA thesis, the academic text in a form allowing publication in an academic journal. The text must meet formal and academic demands following concrete academic journal's parameter's, written in English.

The course will provide "formal" topics: writing process and strategy (research planning, organizing, plagiarism, referencing, proofreading), elements of writing (state of discipline, arguments and discussions, cause and effect, definitions, style), writing language (precision, clarity, conciseness, academic vocabulary in political science), structure of paper etc.

### **Skills**

Students are able to prepare / write standard academic text.

### **Course Grading**

Student performance / the text will be evaluated within 0-10 points (it is necessary to gain at least 6 points for acceptance) according to following criteria:

1. Formal requirements (8 points);
2. Language culture (2 point).

When the submitted paper does not reach demanded limit of points, students have to re-write paper until it is submitted in the acceptable form.

**Deadline of sending of paper (via e-mail): January 13<sup>th</sup> 2020.**

### **Class Schedule**

1. Introduction, organization of course. Writing strategy (October 11<sup>th</sup> 2019)

Introduction, syllabus and administrative matters of the course.

Writing strategy: deciding how to begin, literature review, state of discipline, critical approaches, avoiding plagiarism, plan the writing process, methodology, text structure, sources.

## **2. Formal aspects of academic texts (November 8<sup>th</sup> 2019)**

References and citation, reference systems, use of quotations, organizing the references.

Choice of academic journal. Journal's catalogues (Web of Science, SCOPUS).

**Deadline of sending of theme of text and the preferred academic journal (via e-mail): November 15<sup>th</sup> 2019**

## **3. Research aspects of academic texts. Review process (December 13<sup>th</sup> 2019)**

Abstract and title. Introduction, discussion, methodology, arguments, definitions, examples, generalization of problems. Solutions and conclusion.

First draft, proofreading, submitting, revising, rewriting.

**Deadline of sending of text (via e-mail): January 13<sup>th</sup> 2020.**

## **4. Text evaluations (January 17<sup>th</sup> 2020)**

### **Structure of academic text**

- a) First page: title, surname and name of author, university, study program, academic year, course;
- b) Title, abstract, key words;
- c) Introduction, main features of the issue, research questions / hypothesis;
- d) Methodology, sources;
- e) Text;
- f) Conclusions;
- g) List of sources (bibliography);
- h) Information about the selected academic journal.

### **Recommended literature**

Alley, Michael: *The Craft of Scientific Writing*

Bailey, Stephen: *Academic Writing: A Handbook for International Students*

Dawkins, Richard: *The Oxford Book of Modern Science Writing*

Glasman-Deal, Hilary: *Science research writing for non-native speakers of English*

Hacker, Diana: *Rules for Writers*

Heard, Stephen B.: *The Scientist's Guide to Writing*

Lebrun, Jean-Luc: *Scientific Writing. A Reader and Writer's Guide*

**Author**

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