



**UMCS**

WYDZIAŁ NAUK O ZIEMI  
I GOSPODARKI PRZESTRZENNEJ

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Roztocze National Park

Polish Society of Latin American Studies

Polish Geographical Society – Cartographic Branch and Lublin Branch

Centro de Investigación de Geografía Aplicada de la Pontificia Universidad Católica del Perú

Sociedad Geografica de Lima (Peru)

Universidad de Manizales (Colombia)

## CALL FOR MANUSCRIPTS

following

### 1<sup>st</sup> Cartographic Open Plenary Meeting – Lublin 2018

**Content, form and function of thematic maps  
in the era of Geographical Information Systems**

Lublin – Zwierzyniec (Poland), 16–19.10.2018





**Scientific Committee & Organizing Committee** (The Conference Board) announce the call for manuscripts following the *1<sup>st</sup> Cartographic Open Plenary Meeting – Lublin 2018: Content, form and function of thematic maps in the era of Geographical Information Systems*.

## 1. SUBMISSION PROCESS

Authors are encouraged to submit raw full-text papers on their topics at [konferencja.kartografia@umcs.pl](mailto:konferencja.kartografia@umcs.pl) until **15<sup>th</sup> December 2018**. The Conference Board would qualify the article depending on the topic and suggest forwarding submission to the most suitable form of publication. Possibilities are presented below:

Abbrev.	Monograph	Annales UMCS	PCR	Regional Barometer	Studia GeoHistorica
Full name	<i>Content, form and function of thematic maps in the era of Geographical Information Systems</i>	<i>Annales Universitatis Mariae Curie-Skłodowska, sectio B – Geographia, Geologia, Mineralogia et Petrographia</i>	<i>Polish Cartographical Review</i>	<i>Regional Barometer. Analyses and prognoses</i>	<i>Studia GeoHistorica</i>
Type	Book	Journal	Journal	Journal	Journal
ID		ISSN 0137-1983	ISSN 2450-6966	ISSN 1644-9398	ISSN 2300-2875
Publisher		Maria Curie-Skłodowska University Press, Lublin	DeGruyter Poland, Warsaw	University of Management and Administration, Zamość	Polish Historical Society, Warsaw
Frequency	first edition	semi-annual	quarterly	annual	annual
Focus and scope	as entitled	Earth sciences, geoinformatics, geology, land management, physical geography, socio-economic geography, tourism	cartography, cartography in socio-economic studies, cultural role of maps, editing and perception of maps, geodesy, GIS tools, history of cartography, history of geodesy, remote sensing, theory of cartography	cross-border cooperation, economic development, entrepreneurship, European Union, innovation, intellectual capital, labor market, theoretical and empirical regional studies	archeology, culture geography, geographical horizon, historical geography, historical cartography, history of cartography, history of geography, historical GIS, humanities and social sciences, spatial humanities
Language	English only	English, Polish, Spanish	English, Polish, Spanish	English only	English or Polish
Submission	email	Online form	email	email	Online form

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

1. The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
2. The submission file is in Microsoft Word or OpenOffice, document file format.
3. Where available, URLs for the references have been provided.



4. The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses).
5. The placement of all illustrations, figures, and tables is marked with captions within the text at the appropriate points, rather than at the end.
6. The text adheres to the stylistic and bibliographic requirements outlined in the section Guidelines.
7. Submitting to a peer-reviewed section of the journal, the instructions in ensuring a blind review have been followed.
8. Signed percentage of author's work declaration has been attached.

## 2. GUIDELINES

Materials submitted for publication (20000–30000 characters) should be original works which have not been published by, or submitted for publication to, any other publisher. All articles are subject to a double-blind peer review process.

All submitted papers should consist of:

1. Authors names, affiliations (in English) and email for correspondence.
2. Title in English, profound for the topic.
3. Abstract in English (500–1000 characters) briefly describing the aim of the research, the research process (methods, analyses) and results.
4. Keywords in English (3-6 phrases).
5. Title in native language (Polish, Spanish, etc.)
6. Abstract in native language (500–1000 characters) briefly describing the aim of the research, the research process (methods, analyses) and results.
7. Keywords in native language (3-6 phrases).
8. Main part (English, Polish or Spanish) including:
  - a. introduction,
  - b. one or more main divisions (subdivisions if necessary),
  - c. discussion and conclusion,
  - d. acknowledgements (if necessary).
9. References (bibliography, netography, other sources) with DOI or other URL addresses (if available).

### Ad. 1. Authors and affiliations

Full names of all authors should be provided (including all authors' ORCID numbers), together with the full addresses of each affiliated unit (including country name) and e-mail addresses of each author, eg.:

Anna Nowak

*Department of Geoecology and Palaeogeography, Faculty of Earth Sciences and Spatial Management, Maria Curie-Skłodowska University, al. Kraśnicka 2cd, 20-718 Lublin, Poland, [anna.nowak@poczta.pl](mailto:anna.nowak@poczta.pl)*

### Ad. 8a. Introduction

Introduction should be concise and it should present only the basic information necessary for the reader to understand the reasons for undertaking research. It should also outline the research results. In addition, it should contain an appropriate scientific background and objectives, but without a detailed literature review or a



summary of research results. Research area only in case of articles that focus on the given area. Information related to the given area, necessary from the point of view of achieving the work objective, should be briefly presented.

Ad. 8b. Main divisions.

Materials and methods details of the methods should be provided in order to enable other researchers to use the described methodology. Methods that have already been documented should be included as a reference and the source should be cited. Any modifications to existing methods should be described as well. Results the results obtained should be presented, discussed, and arranged in a logical sequence, with the justified use of tables, figures, etc.

Figures (maps, photographs, diagrams) must be numbered (Arab figures) in the order of appearance in the article and must contain captions (English and native language). They must be prepared in the adequate resolution (minimum of 300 dpi – color and 600 dpi – grey). If the article is in English, figure labels must be provided in English. If the article is in native language, figure labels must be provided in native language and English (written *in italics* after labels in native language). Figures should be prepared in the sizes suitable for publication with no need of size reduction. The maximum printing size is 173 mm × 126 mm. Each figure should be sent separately (as an additional file) in TIF, JPG, BMP, PNG or CorelDraw format.

Ad. 8c. Discussion and conclusion

Discussion (optional) shows whether the obtained results confirmed the hypothesis, as well as discusses them against the background of the achievements of predecessors. Conclusions must present, in a clear and unambiguous way, research results and their theoretical and practical implications.

Ad. 8d. Acknowledgments

Acknowledgments (optional) are a formal statement in which the Author thanks and acknowledges the contribution of the person(s) during conducting the research (e.g. by providing linguistic support, help in writing or proofreading the article). Funding sources (optional) should be listed in a way that meets the requirements of the financial institution.

Ad. 9. References

Reference list must be provided at the end of the article, in the alphabetical order, and should only contain the publications which are cited in the text. All authors of the publications cited must be listed, along with full names of journals; their abbreviated versions will be provided by the Editorial Board. The publications released in alphabets other than Latin should be given in the English transcription. If possible, DOI numbers should be provided for the publications cited. In order to quickly verify the DOI numbers, using a free-of-charge service available at Crossref is recommended: <http://www.crossref.org/SimpleTextQuery/>. Once the account is set up and activated, a list of references can be pasted. As a result, each publication will be searched in the available databases to identify the DOI numer, eg.:

Journal article

Ashley G.M., Warren W.P., 1997: The ice-contact environment, *Quaternary Science Reviews*, 16, 629–634. [http://doi.org/10.1016/S0277-3791\(97\)00011-5](http://doi.org/10.1016/S0277-3791(97)00011-5)

Book

Keates J.S., 1973: *Cartographic design and production*, Longman, London.



### Book chapter

Krukowski M., Łoboda A., 2015: Podstawy matematyczne polskich map topograficznych, [in:] A. Czerny (red.), *Dawne mapy topograficzne w badaniach geograficzno-historycznych*, Wydawnictwo UMCS, Lublin, 103–124. <http://phavi.umcs.pl/at/attachments/2016/0708/103742-czernydawne-mapy-07-07-low-res.pdf>

### Map

Roman M., 2011: Szczegółowa Mapa Geologiczna Polski w skali 1:50 000, arkusz Gostynin (481), Państwowy Instytut Geologiczny – Państwowy Instytut Badawczy, Warszawa.

### Legal acts

Directive 2007/2/EC of the European Parliament and of the Council of 14 March 2007 establishing an Infrastructure for Spatial Information in the European Community (INSPIRE). <https://inspire.ec.europa.eu/documents/directive-20072ec-european-parliament-and-council-14-march-2007-establishing>

### Web references – full URL and date of access should be provided (day, month, year):

<http://stat.gov.pl/statystyka-miedzynarodowa/porownania-miedzynarodowe/tablice-o-krajach-wedlug-tematow/turystyka/> (access: 19.04.2017).

More precise and detailed guidelines for each Journal are listed below and at [www](http://www) links:

Abbrev.	Monograph	Annales UMCS	PCR	Regional Barometer	Studia GeoHistorica
Precise Guidelines at <a href="http://www">www</a>	-	<a href="https://journals.umcs.pl/b/about/submissions#authorGuidelines">https://journals.umcs.pl/b/about/submissions#authorGuidelines</a>	<a href="https://content.sciendo.com/view/journals/pcr/pcr-overview.xml">https://content.sciendo.com/view/journals/pcr/pcr-overview.xml</a> and <a href="http://ppk.net.pl/info/PCR_dla_autorow.pdf">http://ppk.net.pl/info/PCR_dla_autorow.pdf</a>	<a href="http://br.wszia.edu.pl/eng/autor.html">http://br.wszia.edu.pl/eng/autor.html</a>	<a href="https://studiageohistorica.pl/sghist/about/submissions#authorGuidelines">https://studiageohistorica.pl/sghist/about/submissions#authorGuidelines</a>
Example articles at <a href="http://www">www</a> (Latest issue)	-	<a href="https://journals.umcs.pl/b/issue/view/465/showToc">https://journals.umcs.pl/b/issue/view/465/showToc</a>	<a href="https://content.sciendo.com/view/journals/pcr/50/2/pcr.50.issue-2.xml">https://content.sciendo.com/view/journals/pcr/50/2/pcr.50.issue-2.xml</a>	<a href="http://br.wszia.edu.pl/eng/zeszyty/52_16_2_2018.html">http://br.wszia.edu.pl/eng/zeszyty/52_16_2_2018.html</a>	<a href="https://studiageohistorica.pl/sghist/issue/view/8">https://studiageohistorica.pl/sghist/issue/view/8</a>

### 3. PEER REVIEW PROCESS

The articles submitted to the Editorial Board are preliminary verified by editors in formal and substantive terms. Texts which contain obvious errors (e.g. failure to comply with the formatting rules, incomplete graphic material, structure which is inappropriate for a scientific paper, content inadequate for the journal profile) will not be admitted to the editorial process.

Articles that have been initially approved are passed to two independent reviewers who are not members of the author's unit and who:

- have no conflict of interest with the author/s,
- have no official relationship with the author/s,
- are specialists in a given field and hold at least a PhD degree and the adequate scientific achievements,
- are perceived as reliable reviewers.



Reviewing is based on the model which is recommended by the Ministry, ensuring that the author/s and reviewer/s do not know one another's identity (the double-blind review process). The Editorial Board provides the abstract of the article to the potential reviewer who can take an independent decision on accepting or rejecting the article for review. The decision must be taken within the period determined by the Editorial Board (up to 10 days). The reviewers are obliged to keep their opinions on the article confidential, and they are not allowed to use their knowledge on the article content before its publication. The reviewer's duty is to fill in the review form (available by logging in to the system), and – if necessary – to make any comments in the text and to send the file to the Editorial Board (the option available in the system). The review process ends with a recommendation (to be selected from the list):

- Accept the text submitted
- Corrections required
- Another review required
- To be submitted to a different journal
- Reject the text
- Recommendations in comments

The reviewer is obliged to review the text within the date determined by the Editorial Board (in accordance with the guidelines of the Ministry of Science and Higher Education). The reviews are presented to the author who is obliged to familiarize him/herself with all the comments, which are binding on him/her. Complying with the deadline (set by the Editorial Board), the author sends the corrected text which contains answers to the reviewers' comments (separate file) and – if necessary – the corrected graphic material (separate files). The publication decision is made by the editors, having analysed the comments and conclusions included in the reviews, together with the author's answers and the final version of the article submitted by the author. After the technical preparation and editing process, the article is sent to the author for proofreading; without it the article cannot be printed. The proofreading process should focus only on spelling mistakes; any additional changes in the text or figures proposed by the author at this stage, may only be accepted in justified cases.

#### **4. COPYRIGHT & PRIVACY**

Authors are themselves responsible for obtaining permission to reproduce copyright material from other sources. This applies to direct reproduction as well as "derivative reproduction" (where you have created a new figure or table which derives substantially from a copyrighted source).

According to practices preventing *ghostwriting* and *guest* authorship, the Author is asked to determine the contribution of all co-authors in the article. Please send it with the text as a separate file.

- *Ghostwriting* is a situation when someone significantly contributes to writing a paper but is not acknowledged and listed in the references.
- *Guest authorship (honorary authorship)* is a situation when the Author's contribution is low or none and he/she is listed as the Author/Co-Author of a work.

The main responsibility for the provided information is born by the Author submitting the manuscript. All unveiled cases of academic dishonesty such as *ghostwriting* and *guest authorship*, especially when scholarly rules of ethics are broken or breached, will be made public; actions include noticing suitable authorities (institutions employing the authors, scientific associations, academic editorial associations etc.).

The names and email addresses entered in this journal site will be used exclusively for the stated purposes of this journal and will not be made available for any other purpose or to any other party.



## 5. OPEN ACCESS POLICY & INDEXING

Journals no. 1, 2 and 4 provide immediate **open access** to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge. Journals 1 and 4 use Open Journal Systems (2.4.7.1 and 2.4.8.2 respectively), which is open source journal management and publishing software developed, supported, and freely distributed by the Public Knowledge Project under the GNU General Public License. Journal 2 is participating in a Similarity Check System. Similarity Check is a medium that allows for comprehensive manuscripts screening, aimed to eliminate plagiarism and provide a high standard and quality peer-review process. Journals 1, 2 and 4 do not have article processing charges (APCs) nor article submission charges.

Journal no. 3 does not provide open access, however online access to published PDF files is possible via digital repository of the Journal (with no restrictions).

Type of license and the information on indexing is listed below:

Abbrev.	Monograph	Annales UMCS	PRC	Regional Barometer	Studia GeoHistorica
Open Access	Yes	Yes: CC-BY 4.0	Yes: CC-BY-NC-ND 3.0	No	Yes: CC-BY-SA 4.0
MNiSW		B: 9 pts (2018)	B: 8 pts (2018)	B: 14 pts (2018)	B: 7 pts (2018)
Indexing	Web of Science Conference Proceedings Citation Index	Astrophysics Data System (ADS) Bibliografia Geologiczna Polski Celdes CNKI Scholar (Infrastruktura China National Wiedza) CNPIEC Aktualne publikacje geograficzne EBSCO - TOC Premier EBSCO Discovery usługi Elsevier - Fluidex Elsevier - GeoBase Elsevier - SCOPUS GeoArchive GeoRef Google Scholar J-Bramy JournalTOCs Naviga (Softweco) Primo Central (Ekslibris) ProQuest - wodne Nauka Czasopisma Nauka o Ziemi ProQuest -	Arianta Baidu Scholar BazTech Bibliografia Geologiczna Polski Cabell's Directory CNKI Scholar (China National Knowledge Infrastructure) CNPIEC Dimensions DOAJ (Directory of Open Access Journals) EBSCO (relevant databases) EBSCO Discovery Service Engineering Village Genamics JournalSeek GeoArchive GeoRef Google Scholar Index Copernicus Japan Science and Technology Agency (JST) J-Gate	BazEkon Cabells Ceeol CEJSH EPNP Index Copernicus	no data



		Czasopisma ProQuest - Environmental Science Czasopisma ProQuest - Ilustrata: Nauki przyrodnicze ProQuest - Czasopisma Przyrodnicze ProQuest - Czasopisma Nauki i Techniki ProQuest - Zrównoważony rozwój Nauka Kolekcja ReadCube SCImago (SJR) Przywołanie (Serials Solutions / ProQuest) TDOne (TDNet) Ulricha Periodyki Katalog / ulrichsweb WorldCat (OCLC)	JournalTOCs KESLI-NDSL (Korean National Discovery for Science Leaders) Microsoft Academic Naviga (Softweco) POL-index Polish Scientific Journals Database Primo Central (ExLibris) ProQuest (relevant databases) Publons ReadCube Summon (Serials Solutions/ProQuest) TDNet Ulrich's Periodicals Directory/ulrichsweb WanFang Data WorldCat (OCLC)		
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## 6. FAQ and ASSISTANCE

The authors would receive the information on the qualification of the raw full-text within **31<sup>st</sup> December 2018**. If the raw full-text is qualified, the Conference Board would provide assistance on submitting article to the monograph or to particular Journal. The Conference Board would also provide assistance in contacts with the Journals' editorial.

Should you have any questions, please contact us at [konferencja.kartografia@umcs.pl](mailto:konferencja.kartografia@umcs.pl).



## OJS Editorial and Publishing Process

