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All necessary correspondence should be sent to the Editor of Zoologica Poloniae, **Dept. of Nature Conservation Biology Institute UMCS, Akademicka 19 Street, 20-033 Lublin, Poland.**

The submission must be accompanied by a cover letter stating that: *All authors of the paper have directly participated in the planning, execution, or analysis of this study;*

All authors of the paper have read and approved the final version submitted;

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1. Preferably, we accept manuscripts sent by e-mail (**wiacek@hektor.umcs.lublin.pl**).

2. An abridged (not exceeding 35 letters and spaces) head should be enclosed to each manuscript (running heading). All pages should be numbered.

3. Key words (up to six) should not repeat phrases from title.

4. Units of weight, measure, etc., when used in conjunction with numerals, should be abbreviated and unpunctuated (e.g. 5%, 20 ml, 4 g, 2 cm).

5. Latin names should be given in full the first time they appear in the text (e.g. *Cobitis taenia* L.), but abbreviated at the subsequent mention (e.g. *C. taenia*).

6. Figures should be denoted by consecutive Arabic numerals in the order they are mentioned in the text. The proper number of each

figure as well as the author's forename and name should be written on the back side of each figure. Legends should be typed together on separate sheets. Figures should be in finished form, ready for engraver, the number of figures should be reduced to the required minimum. Photographs should be glossy prints with strong contrast; magnification should be indicated by a scale, where possible. It is preferable to group photographs into plates. Line drawings should be made with India ink on tracing paper exclusively. Both line drawings and the lettering should be of suitable size so that they remain legible after being diminished by e.g. 1/2 or 1/4 of their original size. In case of acceptance to publishing the author will be asked to send drawings as Windows metafiles (WMF), photographs - as Tagged image files (TIF) with resolution of 300 - 600 dpi of the original size. Other computer formats (JPG, CDR) may be accepted after agreement with the editorial board.

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8. References to the literature should be quoted in the text in one of the following ways: Miller (1950); (Miller 1950); Miller et al. 1960; (Miller 1950, p. 30). Suffixes a, b, etc, should be added to distinguish the separate papers written by the same author in one year, e.g. Miller 1950a, b. In the literature quoted the names of the authors should be arranged alphabetically, and the remaining items should be given as follows: date of publication, title of paper or book, journal, the number of volume, pages from - to, publisher and city (for books only), e.g. Miller E. and Miller B. 1954: Hormones ...etc. Anat. Record, 121: 91-98. Wingstrand K. G.1951: The Structure and Development of the Avian Pituitary. Gleerup, Lund.

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