

Detailed regulations for using free transport provided to students with disabilities at the Maria Curie-Sklodowska University in Lublin

§ 1

1. General rules for granting forms of support are defined in "The regulations for granting support within the subsidy for tasks connected with educating students with disabilities and the disbursement of subsidies, which is in force at the Maria Curie-Sklodowska University" as appended to the Regulation No. 39/2011 by the Rector of UMCS.
2. Support in the form of transport to classes is granted by an appropriate Commission for Students with Disabilities on the basis of these rules.

§ 2

A student with a disability may use transport services provided by the University when their disability prevents their self-reliant arrival and return from classes.

§ 3

The following documents are the basis for applying for the entitlement to transport services organized by the University:

- 1) a completed questionnaire for students applying for transportation to classes organized by the Disabled Students Office of the Department of Student Affairs at the Centre for Education and Administration of Studies;
- 2) a photocopy of the certificate of disability degree (the original must be available for verification);
- 3) a timetable of classes;
- 4) a proposal of the weekly transportation plan (on an appropriate form);
- 5) in specific cases, a copy of medical documentation confirming the need to use transportation.

§ 4

Terms and conditions of transport organization for students with disabilities at the University:

- 1) Students with disabilities may benefit from transport services, which were selected by the University, in accordance with the procedure laid down in the Public Procurement Law and "The regulations for granting public contracts with a value not exceeding the equivalent of EUR 30 000 or orders to which the Public Procurement Law, in force at the Maria Curie-Sklodowska University, does not apply".
- 2) transportation will be implemented within the organizational capabilities of the carrier chosen by UMCS and the University in accordance with the rational management of the funds allocated for this purpose;
- 3) unjustified cancellation, no cancellation of transportation in accordance with § 5 section 2 and failure to arrive at a place and time when a given means of transport

shall be available, according to the transportation schedule, may result in the suspension of the entitlement to transportation for a student with disability;

- 4) a journey from a student's place of residence to the University and from the University to a student's place of residence may take place only once a day. Transportation between didactic facilities of the University may be carried out on the basis of a student's timetable;
- 5) the minimum distance for which commission can be obtained to provide transportation is no less than 1 kilometer;
- 6) transportation of students to classes can be carried out for several students during one service;
- 7) triple contravention of the transportation rules leads to the loss of the entitlement to transportation.

§ 5

Obligations of a student using transport:

- 1) a student is obliged to wait outside the building of the University (in one place) and at the time indicated in the transportation schedule;
- 2) in the case of the resignation from transportation, a student should notify an employee of the carrier providing transportation for UMCS in the form of e-mail (a copy for the attention of the Disabled Students Office to the e-mail address: punkt@poczta.umcs.lublin.pl) or in specific cases by telephone, indicating the day of the week and the date and time cancelled from the transportation schedule. All calls directed to the carrier are only possible between 7 a.m. and 3 p.m. from Monday to Friday;
- 3) a student can resign from transportation on the day of the service due to illness. Then, the student shall be obliged to submit a sick leave certificate;
- 4) a student is obliged to notify the Office when the carrier has significant delays or fails to provide service;
- 5) a student is obliged to account for transportation each time by obtaining a signature from the driver on the form which, at the end of the month, shall be submitted for financial clearance to the Disabled Students Office.

§ 6

In cases which are not provided for in these detailed regulations "The regulations for granting support within the subsidy for tasks connected with educating disabled students and the disbursement of subsidies in force at the Maria Curie-Skłodowska University" shall apply.

§ 7

Students may benefit from transportation after accepting these regulations.

I hereby declare that I have acquainted myself with the terms and conditions of using transportation services provided for UMCS students with disabilities and accepted its provisions.

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date

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signature of the student